



## Capital Improvements Program Review and Advisory Committee (CIPRAC)

### Minutes of Meeting Thursday, June 25, 2015

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|--|--|---|--|
| <input checked="" type="checkbox"/> ADA Comp. & Assessment | <input checked="" type="checkbox"/> Economic Development   | <input checked="" type="checkbox"/> Library             | <input checked="" type="checkbox"/> Public Utilities             |
| <input type="checkbox"/> Comptrollers                      | <input checked="" type="checkbox"/> Environmental Services | <input checked="" type="checkbox"/> Office of COO       | <input checked="" type="checkbox"/> Transportation & Storm Water |
| <input type="checkbox"/> Debt Management                   | <input type="checkbox"/> EOC                               | <input checked="" type="checkbox"/> Park and Recreation | <input type="checkbox"/> Mayor's Office                          |
| <input checked="" type="checkbox"/> Development Services   | <input checked="" type="checkbox"/> Financial Management   | <input checked="" type="checkbox"/> Planning Department | <input checked="" type="checkbox"/> Public Works                 |
| <input type="checkbox"/> EAM                               | <input checked="" type="checkbox"/> Fire-Rescue            | <input type="checkbox"/> Police                         | <input type="checkbox"/> Real Estate Assets                      |
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#### 1. General Announcements/Discussion

- a) James Nagelvoort, Director of Public Works, called meeting to order and announced that he and Stacey LoMedico, Assistant Chief Operating Officer, will have to leave early. He indicated that Kris McFadden with Transportation & Storm Water will take over conducting the meeting.
- b) James Nagelvoort also announced that Paz Gomez has accepted the position of Deputy Chief Operating Officer.
- c) Julio Canizal announced that Benjamin Battaglia has accepted a position with Transportation & Storm Water Division and has left the Financial Management Department after eight years. Adrian Del Rio has replaced Benjamin Battaglia.
- d) Julio Canizal announced that a call memo went out on June 9, 2015 and the deadline to respond will be July 10, 2015.
- e) Kris McFadden announced that Nathaniel Patterson will be starting in Street Division as Program Manager. Kris will also be hiring an Assistant Director in the coming Fiscal Year.

#### 2. Approve CIPRAC Meeting Minutes of May 28, 2015

Approved.

#### 3. Possible Port District Funding for CIP Projects:

James Nagelvoort announced that the Port of San Diego has some money for CIP projects and is now accepting applications. The Port of San Diego deadline to submit an application for consideration for the funds is July 15, 2015. James has sent over a list and would like each department to look at the list and submit an application, if applicable by the deadline of July 15, 2015.

No action required; informational item only.

4. City's CIPs for CDBG Funding.

Tom Tomlinson, Assistant Director of the Planning Department, informed CIPRAC that the \$3 million in CDBG funds is reprogrammed money; money that has been returned to the project and is not part of the annual allocation. Krissy Toft-Maier, CDBG Project Manager, gave an overview of the proposed FY 2016 CDBG funds allocation to CIP projects.

Thyme Curtis, Executive Director of the ADA Compliance & Accessibility Department, motioned to approve the item with the contingency that the library will work with other City departments to make sure that they will meet the 18-month project completion requirement of CDBG.

Motion was approved.

5. Annual Allocations with Budget and Projects with Zero Expenditures

Matt Araiza, Associate Budget Development Analyst, gave an overview of the annual allocations with Budget and Projects with Zero Expenditures.

No action required; informational item only.

6. Fiscal Year16 Office Space

James Nagelvoort informed CIPRAC to disregard the information that was sent out regarding the City of San Diego office space. They are still trying to get a handle on the real estate and the information will be re-sent again.

No action required; informational item only.

7. IMCAT

Hasan Yousef gave a presentation to CIPRAC regarding IMCAT and the new system being implemented.

No action required; informational item only.

8. Future Items

EAM Policies By Erin Noel