

Capital Improvements Program Review and Advisory Committee (CIPRAC)

Minutes of Meeting Held On
Thursday, December 20, 2012

Members Present: *Kenneth Barnes for Dianne Modelo, Kelly Broughton, Julio Canizal, Henry Foster, Donna Frye, Stephanie Gilbert for Deborah Barrow, Tony Heinrichs, Wally Hill (Chair), Lakshmi Kommi, James Nagelvoort, Ann Sasaki, Mario Sierra, Kip Sturdevan, Tom Tomlinson, and Mary Wolford for Susan Madison.*

Members Absent: *Susan Bowman, Stacy LoMedico, Caryn McGriff, and Ron Villa.*

Guests: *Paul Buehler, Linda Marabian, Gene Matter, Kerry Santoro, Jeff Stohminger, Dan Normandin, and Deborah Van Wanseele*

Support: *Angela Colton, Thelma Chavez, Myrna Dayton, Darren Greenhalgh, Pablo Lutes, Rex Narvaez,*

I. General Announcements / Discussions

Announcement was made to welcome Donna Frye as the new Director of Open Government for the Office of the City Mayor. Donna briefly explained about the Mayor's expectations of open government and how she plans to provide an advisory role with CIPRAC. Another announcement was made that Almis Udrys has transitioned as the new Deputy Chief of Staff for City Council District 5 and will no longer be an active member of CIPRAC. It was also announced, after two plus years of public service, that Wally Hill would be leaving the City of San Diego. Wally was sincerely thanked for his CIPRAC participation. Finally, Tom Tomlinson briefly commented about recent changes of the DIF Bowl decisions and that members were to contact him for further details.

II. Approve Meeting Minutes for the CIPRAC Meeting of November 15, 2012

Minutes of November 15, 2012 were distributed and approved.

III. Administrative Regulation (AR) on IMCAT Conflict Resolution

Deborah Van Wanseele presented and distributed a draft version of the proposed AR. The purpose of this AR is to document the City's standard policies related to the use and maintenance of the Interactive Mapping Coordination Action Tool (IMCAT). The proposed AR will delineate departmental responsibilities in order to potentially prevent project conflicts or minimally reduce negative impacts to the public. Deborah introduced Hasan Yousef (TSW-Admin/ROW Deputy Director) who will be taking over this action item to successful completion due to her retirement. Before departing the meeting, Donna Frye reiterated her purpose to CIPRAC is to provide simplified, public access of project information such as this AR proposes.

This agenda item was for information only; no CIPRAC action was required.

IV. CIPRAC Policies and Guidelines

James Nagelvoort requested Mohsen Maali to provide a brief progress update of CIPRAC policies and guidelines. Mohsen explained that as decisions are made by CIPRAC, the CIP website will be updated. He also reiterated that his focus was to continue with keeping CIP audit points (issues) on track.

This agenda item was for information only; no CIPRAC action was required.

V. CPC/CBA Project Requests for FY14 CIP Budget and Beyond

James Nagelvoort distributed and briefly discussed the FY2014 CIP project requests from the San Diego Community Planners Committee (CPC) and Community Budget Alliance (CBA) members. Of the two requests, CPC provided CIP project requests that were about 75% related to transportation. The list of projects was provided to the City Departments responsible for the type of project. CBA also provided a list of CIP project requests. This list was also forwarded to the City Departments for review.

This agenda item was for information only; no CIPRAC action was required.

VI. Land Development Code Modifications

Kerry Santoro of the Public Works Department and Dan Normandin of the Development Services Department presented a recommendation to amend the Municipal Code regarding the Site Development Permit (SDP) process. Currently, the Land Development regulations of the Municipal Code require that many CIP projects get SDPs, even when there are no significant impacts. The goal of the amendment is to streamline the current process by reducing redundancy with other requirements, such as CEQA, without sacrificing the need to comply with regulations. The new processes will be strictly for CIP projects, and will have opportunities for appeals to City Council, so there will still be public involvement. Mario Sierra requested that the final recommendation include information regarding the potential for cost and schedule savings. James Nagelvoort said that the final recommendation will be included in the next CIP streamlining request, provided the Mayor's Office agrees with the overall concept. CIPRAC approved the draft recommendation to streamline the permit process.

VII. DC1 and DC2 Project List Changes

Gene Matter presented a TSW/Storm Water Division request to proceed with three existing infrastructure projects, which have been unfortunately backlogged for 2-3 years. His recommendation is to use existing budget from the Storm Drain annual allocation (Drainage Projects / ACA00001) within Fund 400848, Deferred Maintenance Revenue 2012A – Project. In CD1/Torrey Pines Community, Gene is requesting \$200,000 for the Industrial Court Channel project (estimated total project cost of \$500,000) to rehab collapsed sections or replace the entire 670’ channel. In CD4/Skyline-Paradise Hills Community, he is requesting \$200,000 for the Lobricco Court Storm Drain project (estimated total project cost of \$500,000) to replace 350’ of the existing channel. Finally, in CD9/College Area Community, he is requesting \$250,000 for the Toyon Road Storm Drain project (estimated total project cost of \$600,000) to replace 208’ of CMP storm drain. Gene explained that a CIPRAC approval of the requested \$650,000 would support preliminary engineering and design expenses in preparation of subsequent Deferred Capital (bond) funding for construction and project completion costs. CIPRAC approved to accelerate the three existing infrastructure projects for a combined cost of \$650,000.