



THE CITY OF SAN DIEGO

## CITIZENS' REVIEW BOARD ON POLICE PRACTICES

### Meeting Minutes

**Tuesday, August 27, 2013**

**Colonel Irving Salomon San Ysidro Community Activity Center  
179 Diza Road, San Diego, CA 92173.**

#### **Members Present:**

Angela Alvarez	Godwin Higa	Pauline Theodore
William Beck	Jim Hurl	Nancy Vaughn, 2 <sup>nd</sup> Vice Chair
Benetta Buell-Wilson	Ken Martone	Dennis Vincent
Douglas Case	Lucy Pearson	
Ruben Garcia	Alexis Torrey	
Jim Herrera, 1st Vice Chair	Ernestine Smith	

#### **Members Excused:**

Amari Garcia	Lisa Sorce
Jason Kaplan	Martin Workman
Robin Kaufman	Pamela White
Yuki Marsden, Chair	

#### **Staff Present:**

Danell Scarborough, Executive Director, CRB  
Karen Li, Deputy City Attorney, City Attorney's Office  
David Ramirez, Executive Assistant Chief, San Diego Police Department  
Vernon Peterson, Detective, Internal Affairs, San Diego Police Department  
Chris Knighten, Sergeant, Internal Affairs, San Diego Police Department  
Denise Sandoval, Executive Secretary, Administration Department/CRB  
Darrin Schwabe, Senior Manager, CRB

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- I. CALL TO ORDER:** 6:30 P.M.
- II. OATH OF OFFICE ADMINISTERED TO CRB MEMBERS** – Elizabeth Maland, City Clerk
- III. PURPOSE OF THE CITIZENS' REVIEW BOARD ON POLICE PRACTICES**
- IV. MINUTES APPROVAL:** CRB Open Meeting Minutes of July 23, 2013 – Approved
- V. NON-AGENDA PUBLIC COMMENT:** None

**VI. BOARD MEMBER ANNOUNCEMENTS/COMMENTS**

- Training Reports
  - William Beck – Ride-a- long
  - Pauline Theodore – Ride-a-long with Northern Division
  - Doug Case – Ride-a-long with Central Division
  - Godwin Higa – Attended the Pacific Islander Police Officers Association Luau, and received the Community Member of the Year Award.

**VII. COMMITTEE REPORTS (DISCUSSION/ACTION)**

- Distributed CRB committee assignments
- Explained Standing Committees vs. Ad Hoc Committees
- Policy Committee - Benetta Buell-Wilson
- Training Committee – Godwin Higa
- Outreach Committee - Marty Workman
- Recruitment & Retention Committee - Jim Herrera
- By-Laws Review – Nancy Vaughn
- Red Binder Review – Alexis Torrey
- Discipline Review – Yuki Marsden

**VIII. CHAIR’S REPORT – Jim Herrera, 1<sup>st</sup> Vice Chair**

- Executive Committee briefing
  - Overview of the Brown Act discussed
  - Committee goals discussed
  - Use of potential survey discussed
- Prospective Member training schedule
  - Handcuff experience is part of PM training at the Police Academy- contact Darrin Schwabe, if interested in attending next session
  - Emphasized the importance of ride –alongs to help answer questions posed during case review
  - PM’s have completed 2 components of basic overview and the Police headquarters tour.

**IX. EXECUTIVE DIRECTOR’S REPORT – Danell Scarborough**

- A. CRB offices moving to City Administration Building 9<sup>th</sup> floor
- B. Reminded the Board that the 2<sup>nd</sup> of September is a City Holiday and all offices will be closed.

**X. SAN DIEGO POLICE DEPARTMENT REPORT**

- Mentioned that Chief Lansdowne has met the new PM’s.

**XI. OLD BUSINESS: NONE**

**XII. NEW BUSINESS**

- A. Presentation on Rules and Responsibilities regarding Public Comment during CRB meetings.

*Motion by CRB Member Alexis Torrey that the “Rules and Responsibilities” handout be included in the Red Binder. Vote Taken: Motion passes unanimously. (15/0)*

*Motion by CRB Member Benetta Buell-Wilson that any changes or additions to the Red Binder be annotated in the Margins and that the annotation include the name, date and author; and that the pages with changes and/or additions be distributed and voted on for implementation. Vote Taken: Motion passes unanimously. (15/0)*

B. Guidelines for Case Reports – Clarification on Use of Complainants’ Statements and Case Report Format – continued to next meeting

**XIII. ADJOURNED 8 P.M.**

**Materials Provided:**

- Minutes from CRB Open Meeting of July 23, 2013
- Handout – Rules and Responsibilities regarding Public Comment during CRB meetings