

The Citizens' Review Board on Police Practices (CRB) encourages any person(s) who believe that they have experienced or observed police misconduct to file a complaint with the San Diego Police Department (SDPD) and/or with the CRB. The CRB recognizes that completing and submitting the Complaint Form may be intimidating and stressful. The CRB wishes to assure complainants and witnesses that they will be able to do so without fear of retaliation or adverse consequences.

The CRB takes all complaints seriously, but only reviews complaints containing one or more of the following serious allegations: (1) False Arrest – an officer allegedly knew, or should have known, that there was insufficient probable cause for an arrest or conducted a bad faith Fourth Amendment searches; (2) Criminal Conduct – an alleged violation of Federal, State, County, or Municipal law; (3) Discrimination –alleged unequal treatment due to a person's gender (including gender identity and gender expression), race, color, national origin, ancestry, religion, physical or mental disability, medical condition (including cancer, HIV, and AIDS), age, political beliefs or affiliation, marital status, sexual orientation, lifestyle, or similar personal characteristics; (4) Slur – an allegation of a derogatory term that a reasonable person would recognize as an inherent insult or degradation of another (based upon the same characteristics as listed for Discrimination); and (5) Force – an allegation that more force was used than reasonably necessary. If one of these serious violations is alleged, the CRB will also review less serious allegations, including poor service, discourtesy, failure to follow SDPD procedures, and conduct unbecoming an officer.

The CRB's primary goal is to ensure complaints against SDPD officers are investigated thoroughly, completely and fairly, giving equal consideration to citizens and officers alike. The CRB also reviews all officer involved shootings at a person and in-custody deaths. The CRB is also tasked with reviewing and evaluating the administration of discipline arising from sustained allegations. Subsequent to the review and evaluation process, the CRB may recommend improvements in policy, procedures or training of police officers to the Mayor and/or Chief of Police.

Please note: The complaint form must be signed by the complainant himself/herself.

The completed Complaint Form may be submitted in person or by mail to:

Citizens' Review Board on Police Practices 1010 Second Avenue, Suite 1325 San Diego, CA 92101

Copies of the Complaint Form may also be downloaded from the CRB's website: <u>http://www.sandiego.gov/citizensreviewboard</u>. This form may also be submitted by e-mail to <u>citizensreviewboard@sandiego.gov</u>

CITY OF SAN DIEGO CITIZENS' REVIEW BOARD ON POLICE PRACTICES

OFFICE USE ONLY

CRB Case#: _____

COMPLAINT FORM

I.A. Case #: ____

Please describe the incident that led to thi specific as you can be. What aspect(s) of t to your satisfaction?				
COMPLAINANT NAME		HOME PHON	IE <u>(</u>)
ADDRESS		BUS. PHONE	_()
CITY	_ STATE Z	IP	DOB_	
Optional Information:				

INSTRUCTIONS FOR COMPLETING COMPLAINT FORM:

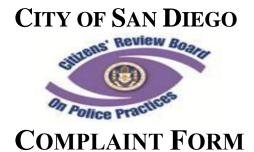
The following information is being collected for CRB statistical purposes and is entirely optional. The completion or not of this information will not in any way affect the outcome of the investigation.

Gender/ Gender Identity/Gender Expression_____ Race/Ethnicity_____

INCIDENT LOCATION:

			DATE	TIME	
SDPD PERSONNEL INVOLVED:					
NAME:	_ Gender:	Race:	_ Badge #:	ID #	
NAME:	_ Gender:	Race:	_ Badge #:	ID #	
NAME:	_ Gender:	Race:	_ Badge #:	ID #	_
NAME:	_ Gender:	Race:	_ Badge #:	ID #	_
WITNESS (ES):					
NAME		HOME PHONE ()		BUS. PHONE ()_	<u> </u>
ADDRESS				DOB	
NAME		HOME PHONE (BUS. PHONE ()	
ADDRESS				DOB	
NAME		HOME PHONE (BUS. PHONE ()	
ADDRESS				DOB	
Please answer Yes/No: Did you include the following with this complaint?				_Video(s)PI	noto(s)

INCIDENT DESCRIPTION/COMPLAINT:



"I realize that I may be asked to meet with officers of the City of San Diego Police Department Internal Affairs Division and/or members of the Citizens' Review Board on Police Practices to discuss this complaint. If I fail to do so, I acknowledge that it may make it difficult to properly investigate my complaint. I hereby affirm that the foregoing is true and complete to the best of my knowledge and belief."

Signed: _____

Date:

Send complaint to: Executive Director, Citizens' Review Board on Police Practices, 1010 Second Avenue, Suite 1325, San Diego, California 92101. This form may also be submitted by e-mail to: <u>citizensreviewboard@sandiego.gov</u>. For more information, please call (619) 236-6296. Fax: (619) 236-7344