



THE CITY OF SAN DIEGO

**CITIZENS' REVIEW BOARD ON POLICE PRACTICES
MINUTES**

Tuesday, June 23, 2015
Valencia Park/Malcolm X Branch Library
5148 Market Street
San Diego, CA 92114

Members Present:

Benetta Buell-Wilson	Lucy Pearson	Nancy Vaughn
Douglas Case	Pauline Theodore	Martin Workman
Joe Craver	Alexis Torrey	
Godwin Higa	Ernestine Smith	
Jim Hurl	Lisa Sorce	
Yuki Marsden, Chair	Kathy Vandenheuvel	

Members not Present:

William Beck	Dennis Vincent
Ken Martone	

Prospective Members Present:

Diana Dent	Pieter O'Leary
Thomas Lincoln	Mary O'Tousa
Charlene McAdory	

Prospective Members Not Present:

Taura Gentry	Larry McMinn	Joyce Mohrlock
Brandon Hilpert		

Staff Present:

David Ramirez, Executive Assistant Chief, San Diego Police Department
Matt Novak, Lieutenant, San Diego Police Department
Marshall White, Lieutenant, San Diego Police Department
Gary Gonzales, Detective, Internal Affairs, San Diego Police Department
Sharmaine Moseley, Executive Director, CRB
Michael S. Giorgino, Deputy City Attorney, City Attorney's Office
Denise Sandoval, Executive Secretary, CRB

I. CALL TO ORDER/WELCOME

- II. PURPOSE OF THE CITIZENS' REVIEW BOARD ON POLICE PRACTICES
- III. APPROVAL OF MINUTES: CRB Open Meeting Minutes of May 26, 2015 were approved unanimously.
- IV. NON-AGENDA PUBLIC COMMENT (speaker slip required)
- V. RECOGNITION AND APPRECIATION: It was reported that Board member Alexis Torrey and Ken Martone were leaving the CRB. Both members were acknowledged for their work and years of service as a CRB member.
- VI. COMMITTEE REPORTS (DISCUSSION/ACTION)
 - A. Continuing Education Committee (Benetta Buell-Wilson)
 - The CRB's Executive Director was acknowledged for helping to create a list of topics for the upcoming fiscal year.
 - It was requested that the topic of "The Role of the City Attorney" as it relates to the CRB be made a topic of discussion on the CRB's next agenda.
 - B. Outreach Committee (Marty Workman)
 - Continuing to perform outreach throughout the City
 - C. Rules Committee (Doug Case and Nancy Vaughn)
 - The Case Report Subcommittee is completing the CRB's case report procedures.
 - The presentation of cases will be discussed at the CRB's next Workshop/ Retreat.
 - It was suggested that a committee be created to address the red flagging of cases.
 - D. Policy Committee (Ken Martone)
 - It was noted that the Committee Chair was not present at this meeting to give his report.
 - E. Recruitment & Retention Committee (Lisa Sorce)
 - An FY 2016 Tentative Schedule was provided to the CRB.
 - F. Nominating Committee (Joe Craver)
 - Joe Craver explained gave a brief overview of CRB officers' responsibilities and thanked all participants for their involvement.
- VII. CHAIR'S REPORT (Yuki Marsden)
 - Thanked the Board for their cooperation throughout her term of being Chair Board.
 - NACOLE CONFERENCE - October 4-8 in Riverside, CA
 - The CRB will only purchase the Chair and the Executive Directors cost for the trip, all others wanting to participate (encouraged participation, since semi-local) will have to pay for themselves.
- VIII. EXECUTIVE DIRECTOR'S REPORT (Sharmaine Moseley)
 - A. CRB Caseload Update
 - As of today, the Board received a total of 136 CRB complaints from IA for this fiscal year (15). 100 of those complaints have been reviewed and closed by the Board. As a result, the Board has a total of 36 active complaints. Of those 100 complaints that were closed by the Board, 43 were closed within the 60 day timeframe which is 43 % of its cases.
 - This year's FY (16) performance target for cases closed within 60 days was set at 55%.

B. Retreat Workshop

- The CRB participated in an all day team building retreat on May 30th. We are tentatively looking for a date in July to hold a working retreat. That retreat will focus more on case report and the presentation of cases.

C. Board Announcements

- Administration of Discipline Procedures - These procedures were presented to the CRB at its April 28th meeting. At that meeting, the CRB adopted the procedures. The Mayor has signed the procedures on June 4, 2015. The procedure will be on the CRB's July meeting agenda so the CRB can go over the procedure.
- Sharepoint - Both IA and my office were given permission to share information on CRB complaints. The next step will be to import data and choose fields.
- Website – We are working with IT to update and revise the CRB's website. The revisions are almost complete except for the member sections. It was noted that the CRB members and prospective need to submit their bios to the Executive Director.
- Reappointments and Appointments - The Mayor will send letters out on July 17th. Prospective Members will be appointed as Board Members at that time. Diana Dent has been appointed as an alternate to Team 4.

IX. SAN DIEGO POLICE DEPARTMENT REPORT (Lt. Marshall White)

- A. It was reported that effective June 5, 2015, the Public Service Inquiry (PSI) would no longer be used. Every complaint will be taken by a Sergeant level supervisor which would be documented in the form of a memo and moved through their chain of command. Through this process, it will be determined if it will continue through the I.A. process. This will allow for tracking of trends or patterns for intervention.

X. CITY ATTORNEY REPORT (Michael Giorgino)

- A. The Deputy City Attorney thanked all who worked on the Operational Standing Rule's Review of the San Diego Police Department's Administration of Discipline Document that was signed by the Mayor on June 4, 2015. He also thanked the Police Department for their cooperation in helping to draft specific documents needed for the benefit of both Internal Affairs and the CRB.

XI. NEW BUSINESS (DISCUSSION/ACTION)

- A. Election of CRB Officers for Fiscal Year 2016

Doug Case moved to nominate Lisa Sorce as Chair of the CRB.

Joe Craver second the motion

Vote: Unanimous

New Chair: Lisa Sorce

Kathy Vandenheuvell read William Beck's statement to the Board.

1st Vice Chair Slate: Joe Craver and William Beck

Vote: 5 / 7 (by majority)

1st Vice Chair: William Beck

Nancy Vaughn moved to nominate Doug Case for 2nd Vice Chair.
Alexis Torrey second the motion
Vote: Unanimous
2nd Vice Chair: Doug Case

XII. BOARD MEMBER ANNOUNCEMENTS/COMMENTS

XIII. ADJOURNMENT

Materials Provided:

- **Minutes from CRB Open Session Meeting of May 26, 2015**