



**OFFICE OF MAYOR JERRY SANDERS  
CITY OF SAN DIEGO**

**MEMORANDUM**

**DATE** : September 22, 2008  
**TO** : Council President Scott Peters & Honorable Members of the  
San Diego City Council  
**FROM** : Mayor Jerry Sanders  
**SUBJECT** : Appointment to the Human Relations Commission

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It is my pleasure to appoint Susan Hawk to the Human Relations Commission, subject to your confirmation.

Susan Hawk's work and life experience has centered on identifying needs and finding solutions. As an enrolled member of the Oglala Sioux Tribe located on the Pine Ridge Reservation in South Dakota, Ms. Hawk has insightfully dedicated her life and career to serving Native American communities. Her career focus has included vocational rehabilitation, career counseling, providing services to individuals with disabilities, substance abuse counseling, and collaborating with local and state agencies to develop quality and comprehensive social services to those in need. Currently, Ms. Hawk is an Eligibility Specialist for the Temporary Assistance for Needy Families program of the Southern California Tribal Chairman's Association (SCTCA). Previously, Ms. Hawk was a Vocational Rehabilitation Counselor for the Sycuan Inter-Tribal Vocational Rehabilitation program, and a Career Developer/Substance Abuse Counselor for the Torrez-Martinez Tribal Temporary Assistance for Needy Families program in Thermal, California.

Among Ms. Hawk's many community service activities, she has served on the Desert Employment Task Force, and the American Indian Advisory Council for Vocational Rehabilitation. Ms. Hawk's professional dedication and contributions to the community have been acknowledged by the Sycuan Band of Kumeyaay Indians. In 2000, she received the Employee of the Year Award while serving as a Vocational Rehabilitation Counselor. She was also the first Native American civilian to receive the Drug and Alcohol Counseling Certificate offered by the Navy Drug and Alcohol Counselor School at Point Loma.

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Ms. Hawk was nominated by Council President Pro Tem Jim Madaffer, and resides in El Cajon. She will replace Keith Turnham, who is termed out, for a term expiring July 22, 2011.

I ask that you confirm this appointment and join me in thanking Ms. Hawk for her willingness to give her time to serve the City of San Diego in this capacity.



JERRY SANDERS  
Mayor

JS:lg

cc: City Attorney Michael Aguirre  
City Clerk Elizabeth Maland



Oct. 1995 – Mar. 2001

Sycuan Inter-Tribal Voc. Rehab.

El Cajon, CA

***Vocational Rehabilitation Counselor***

- Understanding of Native American culture associated with VR services. Knowledge and experience working with clients with multiple disabilities, e.g. alcohol & drug dependency. A comprehensive understanding of the VR Process; case management; IPE implementation; client caseload; provided guidance and counseling; court appearances as a client advocate; vocational training & job related placement services to individuals with disabilities; collaborated and networked with local/state agencies as a referral source to provide altogether comprehensive and quality services to the clientele. In the absence of the Director, I would ensure that the program operations were maintained and assisted in the facilitation of a Women's Talking Circle & Native American Ceremonies.

***Administrative Assistant***

- Office Management duties; receptionist duties; word processing; create/develop forms; Quicken program knowledge; maintain and schedule staff/client appts.; maintain admin./confidential client files; fiscal records; draw down program funds; integral role in the continuum of office

Jan. 1994 – Oct. 1995

D.-Q University/Sycuan Satellite

El Cajon, CA

***Receptionist/Secretary***

- General office duties; answering phones; word processing; etc..

Feb. 1991 – Jan. 1994

Sycuan Casino

El Cajon, CA

***Poker Server***

- Customer service; food/beverage service; money transactions; etc.

**EDUCATION**

2001: Navy Drug and Alcohol Counseling School (NDACS), Point Loma, CA

- *Drug and Alcohol Counseling Certificate*- *I was the first Native American Civilian to successfully complete the program.*

2000 – 1998: Cuyamaca College &amp; D.Q.U @ Sycuan, El Cajon, CA

1991: Century Schools, San Diego, CA - *Paralegal & Legal Secretary Certificate***COMMUNITY ACTIVITIES**

I sat on the Desert Employment Task Force & the American Indian Advisory Council for Voc Rehab. I facilitated a Women's Support Group.

**REFERENCES**

Arlene Craft, MPH, PO Box 1405, Banning, CA 92220

(951) 849-3871

Larry Emerson, Ed.D, PO Box 3541, Shiprock, NM 87420

(505) 368-3904

Toya Reece, 123 S. Elm St., Escondido, CA 92025

(760) 741-3194

**AWARDS RECEIVED**

Year 2000, I received the "Employee of the Year Award" from the Sycuan Inter-Tribal Vocational Rehabilitation Program, under the Sycuan Band of Kumeyaay Indians, El Cajon, CA.

<b>001461</b>		<b>REQUEST FOR COUNCIL ACTION</b> CITY OF SAN DIEGO			1. CERTIFICATE NUMBER (FOR AUDITOR'S USE ONLY)  123		
TO: CITY ATTORNEY		2. FROM (ORIGINATING DEPARTMENT): MAYOR JERRY SANDERS			3. DATE: 9/23/08 10/07		
4. SUBJECT: APPOINTMENT TO THE HUMAN RELATIONS COMMISSION							
5. PRIMARY CONTACT (NAME, PHONE, & MAIL STA.) Lisa Gordon MS11A, 67740			6. SECONDARY CONTACT (NAME, PHONE, & MAIL STA.) Ed Plank MS 11A, 66433		7. CHECK BOX IF REPORT TO COUNCIL IS ATTACHED <input type="checkbox"/>		
<b>8. COMPLETE FOR ACCOUNTING PURPOSES</b>							
FUND					9. ADDITIONAL INFORMATION / ESTIMATED COST:		
DEPT.							
ORGANIZATION							
OBJECT ACCOUNT							
JOB ORDER							
C.I.P. NUMBER							
AMOUNT							
<b>10. ROUTING AND APPROVALS</b>							
ROUTE (#)	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED	ROUTE (#)	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED
1	ORIG. DEPT /LG	<i>[Signature]</i>	9/23/08	8	DEPUTY CHIEF/KM	<i>[Signature]</i>	9/23/08
2	AUDITOR			9	COO		
3				10	CITY ATTORNEY	<i>[Signature]</i>	9/24/08
4	CFO			11	ORIG. DEPT/ COUNCIL LIAISON/EP	<i>[Signature]</i>	9/23/08
5				DOCKET COORD: _____ COUNCIL LIAISON _____			
6				✓	COUNCIL PRESIDENT <input type="checkbox"/> SPOB <input type="checkbox"/> <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> ADOPTION		
7					REFER TO: _____ COUNCIL DATE: 10/7/08		
11. PREPARATION OF: <input checked="" type="checkbox"/> RESOLUTIONS <input type="checkbox"/> ORDINANCE(S) <input type="checkbox"/> AGREEMENT(S) <input type="checkbox"/> DEED(S)							
Appointing Susan Hawk, replacing Keith Turnham, who is termed out, for a term ending July 22, 2011; and waiving Council Policy 000-13 with respect to the residency requirement for the appointment of Susan Hawk. See Mayor Sanders' September 22, 2008 appointment memorandum which is attached.							
11A. STAFF RECOMMENDATIONS: Ratify nomination as submitted.							
12. SPECIAL CONDITIONS (REFER TO A.R. 3.20 FOR INFORMATION ON COMPLETING THIS SECTION.)							
COUNCIL DISTRICT(S): Susan Hawk – CD: N/A							
COMMUNITY AREA(S): Susan Hawk resides in El Cajon.							

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DOCKET SUPPORTING INFORMATION  
CITY OF SAN DIEGO

DATE

9/23/08

SUBJECT:

APPOINTMENT TO THE HUMAN RELATIONS COMMISSION

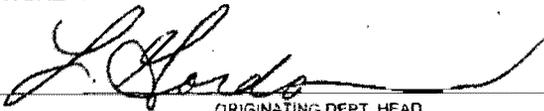
BACKGROUND:

Please see attached nominating memorandum from Mayor Jerry Sanders dated September 22, 2008.

BY LINE: (MAYOR / DEPT. HEAD / AUTHOR INITIALS)

JS/LG

SIGNATURES:



ORIGINATING DEPT. HEAD

MAYOR  
(FOR MAYORAL DEPARTMENTS ONLY)

RESOLUTION NUMBER R-\_\_\_\_\_

DATE OF FINAL PASSAGE \_\_\_\_\_

WHEREAS, the Human Relations Commission is established in San Diego Municipal Code section 26.0905, with its purpose detailed in San Diego Municipal Code section 26.0902, to advise the Mayor and City Council on the rights of every inhabitant of the City of San Diego to equal economic, political and educational opportunity, to equal accommodations in all business establishments in the City; and to equal service and protection by public agencies; and

WHEREAS, the Municipal Code provides that the Commission shall consist of fifteen members appointed by the Mayor and confirmed by the City Council, all of whom shall be residents of the City of San Diego unless the requirement is otherwise waived by the Council pursuant to Council Policy 000-13; NOW, THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, that the following appointment by the Mayor of the City of San Diego as a member of the Human Relations Commission, for the term ending as indicated, be and is hereby confirmed:

<u>NAME</u>	<u>TERM ENDING</u>
Susan Hawk (El Cajon) (Replacing Keith Turnham, who is termed out)	July 22, 2011

BE IT FURTHER RESOLVED, that pursuant to Council Policy 000-13, for purposes of deliberation and consideration of appointment, it is determined that Susan Hawk is a resident of San Diego County, but not the City of San Diego, and has unique qualifications to serve as a

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member of the Commission. Therefore, a conscious exception to Council Policy 000-13 is hereby declared.

APPROVED: MICHAEL J. AGUIRRE, City Attorney

By Sharon B. Spivak  
Sharon B. Spivak  
Deputy City Attorney

SBS:als  
09/24/08  
Or.Dept:Mayor  
R-2009-388

I hereby certify that the foregoing Resolution was passed by the Council of the City of San Diego, at this meeting of \_\_\_\_\_.

ELIZABETH S. MALAND  
City Clerk

By \_\_\_\_\_  
Deputy City Clerk

Approved: \_\_\_\_\_  
(date)

\_\_\_\_\_  
JERRY SANDERS, Mayor

Vetoed: \_\_\_\_\_  
(date)

\_\_\_\_\_  
JERRY SANDERS, Mayor