



City of San Diego
Development Services
 1222 First Ave., MS-302
 San Diego, CA 92101
 (619) 446-5000

THE CITY OF SAN DIEGO

Request for Residential High Occupancy Permit

FORM
DS-20
 FEBRUARY 2008

Project No.

This form is required for a single dwelling unit with six or more persons eighteen years of age and older residing for 30 or more consecutive days in accordance with Section 123.0502.

Please print legibly or type.

1. Site Address	Zip Code	Assessor's Parcel No.		
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2. Applicant Name

Address	City	State	Zip Code	Telephone
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List all property owners with ownership in the subject property

3. Property Owner Name:

Address	City	State	Zip Code	Telephone
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Property Owner Name:

Address	City	State	Zip Code	Telephone
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Property Owner Name:

Address	City	State	Zip Code	Telephone
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Property Owner Name:

Address	City	State	Zip Code	Telephone
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4. Local Contact/Responsible Party Information:

Address	City	State	Zip Code	Telephone
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List all occupants eighteen years of age and older that reside on the premises for 30 or more consecutive days and list the associated registered vehicles. Please attach lease agreement (Rental properties only)

5. Tenants	Drivers License Number	Vehicle License Plate Number
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6. Required drawings: Plot Plan and Vicinity Map

For more information, refer to Information Bulletin 122 "How to Prepare a Single Dwelling Unit Plot Plan and Vicinity Map"

7. Parking requirement

The applicant shall demonstrate on submitted plans that one off-street parking space per occupant eighteen years of age and older, less one will be accommodated on the premises in accordance with Section 123.0504.

YES NO
 Parking Reduction Requested

Please attach any documents that you feel are necessary to support your request for a lesser parking requirement.

Owner Declaration: I _____, certify, under penalty of perjury under the laws of the State of California, that there are _____ occupants eighteen years of age and older residing on the premises and that there are _____ vehicles associated with the premises.

Signature _____ Date _____

8. Fee waiver for economic hardship

YES NO
 Fee Waiver Requested

If yes, please attach income tax forms for each property owner to demonstrate that total annual income is less than the Area Median Income for the San Diego Standard Metropolitan Statistical Area as published by the United States Department of Housing and Urban Development.

9. Code compliance

YES NO
 Pending violation case related to residential high occupancy
 Other pending violation case at this property _____

10. Owner Declaration: I _____, certify, under penalty of perjury under the laws of the State of California, that the information provided above is correct. Willfully providing false statements or failing to report a material fact on this application is a violation of SDMC Section 11.0401 (b) and may be prosecuted civilly or criminally as a misdemeanor.

Signature _____ Date _____

FOR CITY USE ONLY

YES NO
 Lease agreement provided
 Parking reduction granted
 Fee waiver granted

Documentation provided to support parking and/or fee waiver request:

Name: _____ Staff Title: _____

Signature: _____ Date: _____