



**City of San Diego  
Development Services**  
1222 First Ave., MS-302  
San Diego, CA 92101

**Development Permit/  
Environmental Determination  
Appeal Application**

**FORM  
DS-3031**

**November 2017**

**In order to assure your appeal application is successfully accepted and processed, you must read and understand [Information Bulletin 505](#), "Development Permits/Environmental Determination Appeal Procedure."**

**1. Type of Appeal:**  Appeal of the Project  
 Appeal of the Environmental Determination

**2. Appellant:** *Please check one*  Applicant  Officially recognized Planning Committee  "Interested Person"  
([Per M.C. Sec. 113.0103](#))

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Telephone: \_\_\_\_\_

**3. Project Name:**

**4. Project Information**  
Permit/Environmental Determination & Permit/Document No.: \_\_\_\_\_ Date of Decision/Determination \_\_\_\_\_ City Project Manager: \_\_\_\_\_

Decision(Describe the permit/approval decision):

**5. Ground for Appeal(Please check all that apply):**  
 Factual Error  New Information  
 Conflict with other matters  City-wide Significance (Process Four decisions only)  
 Findings Not Supported

**Description of Grounds for Appeal** (*Please relate your description to the allowable reasons for appeal as more fully described in [Chapter 11, Article 2, Division 5 of the San Diego Municipal Code](#). Attach additional sheets if necessary.*)

**6. Appellant's Signature:** I certify under penalty of perjury that the foregoing, including all names and addresses, is true and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Note: Faxed appeals are not accepted.**