



**Community Forest Advisory Board Meeting**  
**January 9, 2013**  
**11:45 a.m. – 1:15 p.m.**  
**City Administration Bldg. -12<sup>th</sup> Floor,**  
**Conference Room B**  
**202 'C' Street**

**Agenda**

- 1) Call to Order**
- 2) Introductions** – Members and guests
- 3) Approval of the Previous Minutes** (Items 1, 2, + 3 = 5 minutes total)
- 4) Chair’s Announcements and Updates** (5 minutes)
- 5) Working Group Reports** – 10 minutes each.
  - a. Outreach/Education
  - b. Funding/Partnerships
    - Maintenance Assessment District expenditures on tree trimming and planting
    - Urban Greening Program
  - c. Policies/Programs
- 6) Reports** – Items *not* otherwise on agenda (5 minutes each report, unless otherwise noted)
  - a. Board Member Activities/Reports
  - b. Guest Reports
    - i. Cape Chestnut Tree, District 9, (Erin Judson/ Kevin Heiss, d’Elgin)
    - ii. Tree Maintenance contracting procedure, (Mike Palat, d’Elgin)
  - c. City Staff Reports
  - iii. Alex Hempton, DSD - update on the Urban Greening grant and the status of the CalFIRE grant.
  - d. Others present
- 7) Discussion Item(s):**
  - a. Email correspondence outside of CFAB meetings pertaining to a matter that should be brought to the Board. (Heithaus)
  - b. Process on City decision-making with regard to tree removal permitting. The City has not clarified with the Board or its management how tree management issues should be handled with existing staffing and reorganization within Transportation/Storm Water and Streets Division. (Heithaus)
  - c. CFAB Review Process of Planned Projects (Heithaus)

- d. Filling vacant CFAB positions, and continue with current members until vacancies filled (2-3 months)
- e. Briefings to Mayor Filner's staff, Council members, and Council committees

**8) Action Item(s):**

- a. Approval of Urban Forest Management Plan Background and Current Conditions, subject to minor corrections

**9) Public Comment** – (3 minutes each, topics are eligible for discussion or action at a future, publicly noticed meeting only)

**10) Next Regular Meeting** – Second Wednesday of the month, unless determined otherwise.

**11) Adjourn 1:15**

For more information or alternative format please contact Alissa Gabriel at 619.236.6460 or [agabriel@sandiego.gov](mailto:agabriel@sandiego.gov)

Previously approved meeting minutes and the information about the Community Forest Advisory Board are available on the City's web site at <http://www.sandiego.gov/economic-development/about/cfab.shtml>