



THE CITY OF SAN DIEGO

SMALL BUSINESS ADVISORY BOARD (SBAB) MEETING AGENDA

Friday, June 21, 2013 at 8:45 a.m.

****War Memorial Building – Room 2**
3325 Zoo Drive, San Diego, CA 92101**

1. Call to Order and Introductions

2. Approval of Minutes – April 19, 2013

3. Public Comment – 8:50 a.m. (TIME CERTAIN)

Public comment may be made on any non-agenda topic in the Board's area of responsibility. Presenters have three (3) minutes to address the Board.

4. Administrative Items:

- A. Board Administrative Items and/or Non-Agenda Comment
- B. Requests for Agenda Revisions (continuances, change in order, etc.)
- C. Internal Standing Committee
- D. External Standing Committee
- E. Development Services Department Technical Advisory Committee – Representative(s) Report*
- F. Economic Development Division/Office of Small Business
- G. Equal Opportunity Contracting/Purchasing & Contracting Department

Information Items/Discussion:

- 1. San Diego Contracting Opportunities Center/PTAC** – Gunnar Schalin, Director, will provide a presentation on the San Diego Contracting Opportunities Center, a FY 2013 Small Business Enhancement Program (SBEP) Grant Recipient. The Center/PTAC provides contracting and procurement technical assistance to small businesses throughout San Diego County that are seeking government/public sector contracts. Mr. Schalin will provide an overview and update on the Center's/PTAC's efforts to provide assistance to small businesses in the City of San Diego through the support of SBEP funding.

Meet & Greet with Councilmember Mark Kersey – 9:15 a.m.

- 2. Small Business Advisory Board "Meet & Greet" with Councilmember Mark Kersey** – Councilmember Mark Kersey will share his thoughts on the small business community, and discuss and exchange ideas with the Small Business Advisory Board.

3. BID Council Report – Patrick Edwards

Action Items:

- 4. Discussion on FY 2014 Small Business Enhancement Program (SBEP) Application & Process –** Lisa Gordon-Hosch, Small Business Ambassador, and Alicia Martinez-Higgs, Community Development Specialist – Discuss FY 2014 application, application process, and solicit SBEP panel member participation.
- 5. Next Meeting Date and Location – August 16, 2013 at the War Memorial Building – Room 2** located at 3325 Zoo Drive, San Diego, CA 92101
<http://www.sandiego.gov/park-and-recreation/parks/balboa/warmemorial.shtml#>

Directions/Parking:

The War Memorial Building is located at the north end of Balboa Park at Park Boulevard and Zoo Drive, across from Roosevelt Middle School. Take Hwy 163 South to Park Blvd Exit. Turn left at Park Blvd., then continue to Zoo Drive. Make a left/go west on Zoo Drive. Building will be on your left. Street parking available on Zoo Drive, Park Blvd., or in the north end of the Zoo's parking lot.

- 6. Adjournment – (TIME CERTAIN)** Unfinished business shall be tabled and placed on the agenda for the next Board meeting.

Unless noted as an Information Item, the Small Business Advisory Board may take action on any agenda item.

THIS INFORMATION IS AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST.

To request an alternative format or to request a sign language or oral interpreter for the meeting, please contact the Meeting Coordinator in the Economic Development Division at least five (5) working days before the meeting at (619) 236-6493 to ensure availability.