



THE CITY OF SAN DIEGO

SMALL BUSINESS ADVISORY BOARD (SBAB) MEETING AGENDA

Friday, December 13, 2013 at 8:45 a.m.

****War Memorial Building – Room #2**
3325 Zoo Drive, San Diego, CA 92101**

1. Call to Order and Introductions

2. Approval of Minutes – October 18, 2013

3. Public Comment – 8:50 a.m. (TIME CERTAIN)

Public comment may be made on any non-agenda topic in the Board's area of responsibility. Presenters have three (3) minutes to address the Board.

4. Administrative Items:

- A. Board Administrative Items and/or Non-Agenda Comment
- B. Requests for Agenda Revisions (continuances, change in order, etc.)
- C. Development Services Department Technical Advisory Committee – Representative(s) Report*
- D. Economic Development Division/Office of Small Business
- E. Equal Opportunity Contracting/Purchasing & Contracting Department

Information Items/Discussion:

- 5. Update on Proposed Land Use Regulations and Permit Process for Mobile Food Trucks –** Amanda Lee, Senior Planner, City of San Diego Development Services Department, will provide a presentation on proposed amendments to City mobile food truck regulations and the permit process. The amendments are intended to clarify regulations applicable to food trucks, and create a new predictable approval process that allows food trucks to operate on private property and within the public right-of-way that balances safety, community character, and economic interests.

- 6. BID Council Report – Report on Current Activities of the BID Council –** Patrick Edwards

Action Items:

- 7. Small Business Enhancement Program (SBEP) Council Policy 900-15 –** Elizabeth Studebaker, BID Advocate, and Meredith Dibden Brown, Office of Small Business Manager will present on proposed changes to the Small Business Enhancement Program (Council Policy 900-15).

- 8. Report and Discussion on External & Internal Subcommittee Meetings** – Subcommittee Chairs and Board Members will comment/report on discussions during External & Internal Subcommittee Meetings held December 3 and December 4, 2013. Committee meetings were held to review comments and ideas received during the Brainstorm Session/Public Comment at the Board’s Annual Community Outreach Meeting held October 18, 2013.
- 9. Planning & Discussion on 2014 Small Business Topics/Initiatives and Meeting Schedule for 2014 Small Business Advisory Board Meetings** – A year in review, and planning and discussion on priorities and topics of interest for 2014 Board meetings and schedule.
- 10. Next Meeting Date and Location – February 21, 2014 at the War Memorial Building – Room 2** located at 3325 Zoo Drive, San Diego, CA 92101

Directions/Parking:

The War Memorial Building is located at the north end of Balboa Park at Park Boulevard and Zoo Drive, across from Roosevelt Middle School. Take Hwy 163 South to Park Blvd Exit. Turn left at Park Blvd., then continue to Zoo Drive. Make a left/go west on Zoo Drive. Building will be on your left. Street parking available on Zoo Drive, Park Blvd., or in the north end of the Zoo’s parking lot.

- 11. Adjournment – (TIME CERTAIN)** Unfinished business shall be tabled and placed on the agenda for the next Board meeting.

Unless noted as an Information Item, the Small Business Advisory Board may take action on any agenda item.

THIS INFORMATION IS AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST.

To request an alternative format or to request a sign language or oral interpreter for the meeting, please contact the Meeting Coordinator in the Economic Development Division at least five (5) working days before the meeting at (619) 236-6493 to ensure availability.