

**City of San Diego
Community Forest Advisory Board**

MEETING MINUTES
October 17, 2007
City Administration Building

1) **Convene:** Vicki Estrada, Chair, called the meeting to order at 12:00 p.m. .

2) **Present:**

Members – Jolaine Harris, Marty Poirier, Tershia d’Elgin, Jon Becker, Mike Singleton, Joe Jones

Guests – Guy Pruess (Skyline/Paradise Hills CPG)

City Staff – Drew Potocki, Tony Gangitano, Alissa Gabriel, Jeff Harkness

3) **Approval of Minutes:** Minutes of 9/19/07 approved with 7 ayes.

4) **Chair’s Announcements:**

- a. Marty Poirier named ASLA Fellow.

5) **Action Item(s):** none

6) **Discussion Item(s):**

- a. Mayoral Visit. Mayor asked for a list of activities. If CFAB is going to focus on the policies (as opposed to details), all recommendations should be matched with an example of a project. Create a “prototype street”?
- b. What can CFAB do? Present to LU&H to describe why tree maintenance costs will go up. Write a letter to the Mayor regarding BPR changes and what department tree programs should be located in. If trees are in the Street Design Manual as infrastructure, should trees go into Streets Division or Wastewater, or other?
- c. Budget Issues. Where does funds for staffing come from? The General Fund can save money by planting trees! Wastewater can save water and funds by planting trees! Mayoral letter should include hard statistics about tree planting. Ecosystem document is online; CFAB could send links to departments to educate them about the value of trees.
- d. Tree Removal. How to get noticed of tree removals in a timely manner. Currently, there is no notification process due to lack of staff. Streets Division needs staff to issue permits.

7) **Reports:** Items not already on agenda

Staff Reports

- Drew Potocki, Street Division Urban Forester – Staffing changes resulting in shift of responsibilities. If tree maintenance goes to Park & Recreation, more staff time could be spent on tree removal permit evaluation/processing. Without the proper maintenance, repair costs will actually go up.
Climate Change Project contacted Potocki regarding a presentation to San Diego Unified School District.

8) **Referrals to Committees:** none



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9) **Public Comment:** Preuss suggested sending a letter to the Community Planning Committee requesting support for coordinated effort to create better Urban Forest policies. Read the portion of the General Plan that deals with urban trees.

10) **Next Meeting:** November 14, 2007, 11:45 a.m. – 1:15 p.m., CAB12A

11) **Adjourned** at 1:15pm

(CFAB Date DRAFT Minutes.doc)

