

**City of San Diego  
Community Forest Advisory Board**

MEETING MINUTES  
August 8, 2007  
City Administration Building

1) **Convene:** Vicki Estrada, Chair, called the meeting to order at 11:55 a.m. .

2) **Present:**

Members – Dan Simpson, Jon Becker, Mike Singleton, Jolaine Harris, Mary Johnson, Joe Jones, Tershia d’Elgin.

Guests – Guy Pruess (Skyline/Paradise Hills CPG), Walter Odening (D7)

City Staff – Drew Potocki, Michael Marika, Tony Gangitano, Alissa Gabriel, Jeff Harkness

3) **Approval of Minutes:**

3/14/07 Minutes unanimously approved.

5/09/07 Minutes unanimously approved.

4) **Chair’s Announcements:** none

5) **Action Item(s):** none

6) **Discussion Item(s):**

- a) Abby Jarl from Mayor’s office updated board on the process and progress to fill all vacant and expired board seats. Terms are 3-year and members can serve up to 8 years total. Council offices to nominate two each, Mayor to approve. Seats open for re-appointment are: Landscape Architect, Horticulturist, Artist, D2, D3, D4, D6, and D8. Abby did remind us that persons can continue to serve beyond term expiration until their seat is filled.
- b) Abby Jarl from Mayor’s Office spoke about AB-32 – Greenhouse Gas Emissions Policy and how the CFAB could provide input on the carbon credit opportunity benefits. Estrada to meet with Mayor’s office to determine what issues CFAB could tackle.
- c) Current Policies
  - \* CP 200-05 Planting of Trees on City Streets (a)(3). Policy needs to be more specific regarding replacements. **Action Item** for next meeting.
  - \* CP 900-19 Public Tree Protection. Remodeling permits are not overseeing re-landscaping efforts. Perhaps a fee study to build into the permitting process? Board should invite Kelly Broughton to future meeting.
  - \* BPRs are done for both Streets Division and Park & Recreation Department. Should CFAB take a look at what information is available and make comments regarding creating an Urban Forestry Division?
- d) Web presence still not very high. Issue is on CPCI Department’s “to-do” list.
- e) Brush management: actual practices in compliance with policies?

7) **Reports:** Items not already on agenda



- a. Education & Outreach Committee –
- b. Planning Committee –
- c. Implementation Committee –
- d. Finance Committee –
- e. Staff Reports –
  - Drew Potocki, Street Division Urban Forester - see attached Staff Report. Note to #6: due to staff cuts, no tree removal list is being generated. Note to #8: CFAB should try to market community tree plantings.
  - Michael Marika, Park & Recreation Dept. Arborist - none
  - Velmo Watson, Code Compliance Officer - none
  - Tony Gangitano, Development Services Dept. Senior Planner – Land Development Code/Tree Protection Ordinance update. Key points:
    - Landscape regulations were changed to get the tree policy in.
    - Next steps are to get tree policy into appendices, bulletins, and standards.
    - Brush clearing for fire safety purposes does not specify a difference between scrub and trees.
    - Street Design Manual now considers trees to be public improvements.

8) **Referrals to Committees:**

9) **Public Comment:**

Preuss commented that there is currently a lack of tree removal notification.

Odening commented that policy changes must still reflect proper care taken with resources such as trees.

10) **Next Meeting:** September 19, 2007, 11:45 a.m. – 1:15 p.m., **CCP14**

11) **Adjourned** at 1:15pm

