THE CITY OF SAN DIEGO

August 28, 2014

Gail Tillman-Mitchell
Enterprise Zone Program Manager
State of California Department of Housing & Community Development (HCD)
2020 West El Camino Avenue, suite 650
Sacramento, CA 95833

RE: Voucher Application Submission Deadline for the San Diego Regional Enterprise Zone

Dear Gail:

For the last several months the San Diego Regional Enterprise Zone Program (SDREZ) has been experiencing an unprecedented increase in Enterprise Zone (EZ) employee tax credit voucher application activity. Due to the limited staff resources available to process the anticipated application activity, the SDREZ is reluctantly establishing a deadline date for the acceptance of voucher application submittals.

As such, this correspondence serves to provide HCD notice that the City of San Diego, as the lead agency for the SDREZ, has established a deadline of ***5:00PM on October 1, 2014*** for the acceptance of EZ tax credit voucher applications. Voucher applications received post-deadline by the SDREZ Manager will be immediately returned to the sender via USPS.

The deadline date for the SDREZ Manager's acceptance of "appeals" of previously denied employee tax credit voucher applications will be 5:00PM on November 7, 2014.

SDREZ intends to utilize the remainder of CY2014 to process all voucher applications received prior to the October 1, 2014 deadline date and issue voucher certificates for all valid applications prior to the state mandated issuance deadline of December 31, 2014.

SDREZ staff will utilize multiple methods of communications to share the pending SDREZ voucher application deadline information with our SDREZ businesses, professional tax consultant community, SDREZ partner agencies, and other regional economic development stakeholders. Our goal is to broadcast the voucher application deadline announcement to as many of our vested stakeholders as possible in order to provide EZ clients adequate notice in advance of the pending application submittal deadline date.

Please feel free to contact me should you have any questions regarding our pending employee voucher application deadline date for the SDREZ.

Regards,

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Manager, San Diego Regional Enterprise Zone (SDREZ) Program
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