

City of San Diego
Community Forest Advisory Board

MEETING MINUTES
January 14, 2012
Civic Center Plaza Building

- 1) **Convene:** Jon Becker, Vice Chair, called the meeting to order at 11:55 a.m.
- 2) **Present:**
Members –Fausto Palafox, Robin Rivet, Jon Becker, Victoria Heithaus, Craig Jones, Mary Johnson, Joe Jones, Marc Kratzschmar (sitting in for T.d’Elgin)
[Not Present] – Vicki Estrada, Stephen Lamprides, Tershia d’Elgin.
Guests – Guy Pruess (Skyline/Paradise Hills CPG), Jake Banfield-Wier
City Staff –Michael Marika, Drew Potocki, Alex Hempton, Andrea Demich, Jeff Harkness
- 3) **Approval of Prior Minutes:** none
- 4) **Chair’s Announcements:** To contact Ann Fege as she may reconsider accepting the Chair position. Contacted by George Diefenthal from Talmadge about possible board openings.
- 5) **Working Group Reports:** General discussion about simplifying to two Working Groups – General (Planning& Policies, Land Development Code compliance, Technical compliance, Objectives for CFAB, and Goals for future) & Technical (Site Specific Projects, and Street Tree List)
- 6) **Discussion Item(s):**
 - a. Street Tree Selection Guide Update. Potocki reported on revisions and provided a view of the Land Development Code. Concerns over Palms/Oleanders/Olives – Hempton to work with Potocki on update
 - b. Status of CFAB Positions and Appointment Process
 - c. Illegal Tree Removals Follow-Ups and review of process for citing illegal actions.
 - d. CFAB Website Updates: Addition of Public Education Information, Resources. Heithaus to work with Potocki and City web update team.
 - e. Urban Forestry Section Website Updates: Links to Resources. Heithaus to work with Potocki, other staff, and web update team to update the web sites text and structure.
 - f. Public Records Request Follow-Up
- 7) **Action Item(s):**
 - a. Approve Final CFAB Emergency Report to the Mayor along with Board Members' Signature Page. No vote – item tabled for next meeting.
- 8) **Reports:** Items *not* already on agenda
 - a. Board Member Reports
 - Rivet - status of CCSE’s urban tree mapping project; CFAB support and participation with ATAC’s John Muir Chautauqua planned for 1/14/12

b. City Staff Reports

- Tony Gangitano, Development Services Dept. Senior Planner. Informed the group that the Fire Department has a brush management training video. Also, this is his last meeting as he is retiring from the City.
- Jeff Harkness, Park Planning. Presented final version of The Organization Chart of relevant departments.

9) **Public Comment:** none

10) **Referrals to Committees:** none

11) **Adjourned** at 1:28 p.m.