

City of San Diego
Community Forest Advisory Board

MEETING MINUTES
March 14, 2012
Civic Center Plaza Building

- 1) **Convene:** Anne Fege, Chair, called the meeting to order at 11:45 a.m.

- 2) **Present:**
Members – Anne Fege, Fausto Palafox, Robin Rivet, Jon Becker, Jake Banfield-Weir, Victoria Heithaus, Mary Johnson, Joe Jones, Marc Kratzschmar (sitting in for T.d’Elgin).
[Not Present] – Stephen Lamprides, Craig Jones
Guests – Guy Pruess (Skyline/Paradise Hills CPG), Ty Sterns and Katherine R. (Urban Corps)
City Staff – Drew Potocki, Alex Hempton, Andrea Demich

- 3) **Approval of March Minutes:** Approved with minor grammatical changes. [J.Jones/Johnson]

- 4) **Chair’s Announcements:** New Chair, Fege expressed enthusiasm about now serving as the chair of the CFAB.

- 5) **Working Group Reports:** No reports. Group spent 10 minutes confirming Working Groups and who would be meeting to address key tasks as listed in CFAB 2011 Report to the Mayor. Final groups are: Policy & Planning; Networking Partnerships & Funding; Outreach & Education.

- 6) **Discussion Item(s):**
 - a. Review of approved Heritage Trees, current known process, which department is in charge, and what is required. Trees in the public right-of-way are in the Streets Division database, park trees are documented in Park & Recreation Division records, and privately owned Heritage Trees would be captured in prior minutes.
 - b. Arbor Day Planning. Arbor Day events to be held during Earth Day at Balboa Park on April 27th.
 - c. Status of Street Tree Selection Guide revision (including 24” box requirement), Policy & Planning working group to prepare information for future meeting.
 - d. Creation of PowerPoint presentation to brief Council members and contact mayoral candidates. Task assigned to Education & Outreach working group.
 - e. Identified possible meetings with City staff to identify sources for Urban Forestry Fund. Heithaus reported that she already met with the director of Storm Water & Transportation Division.
 - f. Heritage Trees database. Potocki still collects Heritage Tree nomination forms but has not received one in several years.

7) **Action Item(s):**

- a. Approve Final CFAB 2011 Report to the Mayor along with Board Members' Signature Page. Approved unanimously [Johnson/Becker]

8) **Reports:** Items *not* already on agenda

- a. Board Member Reports
 - Rivet gave a tour of the new San Diego County Trees website, highlighting relevant links and the interactive tree map.
- b. City Staff Reports
 - Hempton provided landscape code handouts.
- c. Urban Corps Report. UC has 500 trees to plant and wants CFAB members to help by collecting watering agreements for targeted neighborhoods.

9) **Public Comment:** none

10) **Agenda items for next meeting:** Working groups will meet and report progress.

11) **Adjourned** at 1:20 p.m.