

**City of San Diego
Community Forest Advisory Board**

MEETING MINUTES
November 14, 2012
City Administration Building

1) **Convene:** Jon Becker, Interim Chair, called the meeting to order at 11:45 a.m.

2) **Present:**

Members –Fausto Palafox, Jon Becker, Victoria Heithaus, Stephen Lamprides, Craig Jones, Mary Johnson, Joe Jones, Tershia d’Elgin.

[Not Present] – Anne Fege, Robin Rivet, Jake Banfield-Weir,

Guests – Guy Preuss (Skyline-Paradise Hills PG), Kevin Heiss and Erin Judson (Talmadge MAD/residents), Laurie A. Carlock.

City Staff – Drew Potocki, Alex Hempton, Andrea Demich, Craig Hooker, Chris Zirkle.

3) **Approval of July, September, and October Minutes:** Approved [Jones/Johnson]

4) **Chair’s Announcements**

5) **Working Group Reports:**

- a. Outreach/Education – 1. Working on a directory of local civic organizations. 2. Handed out sample flyers obtained from Nancy Hughes.
- b. Funding/Partnerships – none.
- c. Policies/Programs – 2002 Ordinance was reviewed. Copies will be distributed to the group before the next meeting.

6) **Reports:** Items *not* already on agenda

- a. Board Member Reports – none.
- b. City Staff Reports
 - Drew Potocki. 1. Reported a request for tree removal/replacement permit downtown. 2. Grape Street tree needs replacement due to root and sidewalk damage. 3. Talmadge MAD is helping to plant 70 trees.
 - Hempton distributed copies of San Francisco report as an example of a good Urban Forest Management Plan.

7) **Discussion Item(s):**

- a. Email correspondence outside of CFAB meetings pertaining to a matter that should be brought to the Board. (Heithaus)
- b. Process on City decision-making with regard to tree removal permitting. The City has not clarified with the Board or its management how tree management issues should be handled with existing staffing and reorganization within Transportation/Storm Water and Streets Division. (Heithaus)

- c. CFAB Review Process of Planned Projects (Heithaus)

8) Action Item(s):

- a. Unanimously approved Landmark and Heritage Tree designation for Cape Chestnut near 4760 Miracle Drive. [Lamprides/Johnson]

9) **Public Comment:** V.Heithaus requested details of Figg fund endowment and questions the process for the tree removal permit review process.

10) **Referrals to Committees:** none

11) **Adjourned** at 1:15 p.m.