

**City of San Diego  
Community Forest Advisory Board**

MEETING MINUTES  
February 12, 2014  
City Administration Building

- 1) **Convene:** Anne Fege, Chair, called the meeting to order at 11:45 a.m.
- 2) **Present:**  
Members – Anne Fege, Samuel Bonacci, Robin Rivet, Erin McConkey, Jake Banfield-Weir, Stephen Lamprides, Vince Mikulanis, Troy Murphree.  
[Not Present] – Fausto Palafox, Victoria Heithaus, Craig Jones, Mary Johnson, Terشيا d’Elgin.  
Guests – Guy Preuss (Skyline- Paradise Hills PG), Craig Rose, Mike Palat (SDRUFC)  
City Staff – Michael Marika, Drew Potocki, Beverly Asbill-Gumbs, Karan Wolff.
- 3) **Approval of January Minutes:** Approved with minor edits. [Lamprides/ Banfield-Weir]
- 4) **Chair’s Announcements:** Looking for volunteers to sit on the Urban Forest Management Plan Advisory Board.
- 5) **Items for Report, Discussion, Action:** Items *not* already on agenda
  - a. Urban Forest Management Plan, delayed due to replacement of fiscal sponsor for project. Purchasing & Contracting (P&C) department staff updated the board on their role in the process. The scope of this project includes project management, community outreach, stakeholder workshops, and an implementation plan.
  - b. Streets Division update on FY 2014 funding for street tree and palm trimming. Potocki reported \$600,000 per year for the next five years for street tree maintenance. The contract for these services is currently in process by P&C and includes services for Streets Division, Park & Recreation Open Space Division, and Park & Recreation Golf Courses Division.
  - c. Park and Recreation Department update on Tree Care services solicitations. See (b) above. Also, Marika reported other small contracts for tree care services finalized. RFP Golf evaluation process complete, all scores are in, and the chairperson has sent in the award recommendation memo to P&C. RFP GF Parks evaluation process complete, all scores are in, and an award recommendation memo will be sent to P&C 2/11/2014.
  - d. Other departments and issues. *Not discussed*
  - e. Introduction of newly-appointed Board members.
  - f. San Diego Regional Urban Forests Council Report. Preparing for June 25-27 Conference in San Diego. Governor’s budget contains \$50M for Calfire grants to be distributed, \$15M of it set aside for Urban Forestry programs.
  - g. Tree San Diego is recruiting board members for its non-profit.
  - h. Tree Steward trainings on February 21, March 8 and 23
  - i. Nominations to fill remaining CFAB positions. *Not discussed*

- j. FY 2015 budget process, including schedule, report from Independent Budget Analyst, and Budget Priorities Resolution.
- k. List city processes to be reviewed in Urban Forest Management Plan, including No Fee Street Tree Permit Applications and watering agreements. *Not discussed*

**6) Public Comment:**

- Banfield-Weir is seeking volunteers for Figg Fund action group;
- Bonacci commented on redevelopment in downtown San Diego;
- Preuss handed out copies of an editorial;
- Rivet invited all to attend the Climate Action Plan Workgroup Meetings;
- Palat reported progress on the neighborhood Maintenance Assessment District contracts
- Wolff suggested there should be an app for reporting tree removal/damage violations.

7) **Items For the Next Meeting:** none requested

8) **Adjourned** at 1:15 p.m. [Murphree/ Mikulanis] Approved.

(CFAB 2014-02-12 Minutes)