



THE CITY OF SAN DIEGO

**PARKING ADVISORY BOARD  
MEETING MINUTES**

June 21, 2007

City Administration Building  
202 C Street, 12<sup>th</sup> Floor - Closed Session Conference Room  
San Diego, CA 92101

<b>Board Members PRESENT</b>	<b>Broad Members EXCUSED</b>	<b>Board Members ABSENT</b>
Frank Alessi Polly Gillette Linda Stanley John Pilch Martin Mosier Paul Robinson	Cindy Lehman	David Breitweiser Stephen Russell

**CITY STAFF**

Melisa Tintocalis, Community Parking District Program  
Sam Hasenin, Traffic Engineering

**OTHERS PRESENT**

Richard Stegner  
John Cunningham  
Ernie Bonn  
Ty Tosdal  
Meredith Dibden-Brown

**1. Call to Order**

Paul Robinson called the meeting to order at 3:10pm.

**2. Approval of Minutes**

Minutes from May 17, 2007 were trailed to the next meeting, July 19, 2007.

### 3. Public Comment (non-agenda)

None

### 4. Administrative Items

a. **Board Administrative Items and/or non-agenda comment** - None

b. **Conflict of Interest Declarations** - None

c. **City Staff Report**

Melisa Tintocalis reported that the City Planning & Community Investment Department is working with council staff to lead a parking workshop for council members and planning commissioners on August 1, 2007. The workshop will concentrate on the parking requirements associated with affordable housing. Ms. Tintocalis stated she would provide a copy of the department memo regarding the workshop the board members.

Ms. Tintocalis also reported she was assigned to develop a Request For Proposal (RFP) for the valet operations in Balboa Park. The valet RFP would be designed to establish a formal system of valet services within the park with greater control by the Parks and Recreation Department and the City as a whole. She is working with the Purchasing and Contracts Department to create an RFP. Ms. Tintocalis stated she would provide a copy of the RFP to the board members once it was drafted.

d. **Requests for Agenda Revisions** - None

### 5. Updates from Community Parking Districts

a. **Downtown** – Frank Alessi reported that the Downtown Parking Management Group (DPMG) would have a final report on the pilot program for the multi-space meters and adjusting parking meter times and rates at their next DPMG meeting.

b. **Uptown** – None

a. **Mid-City** – None

b. **Pacific Beach** – None

c. **La Jolla** – Tiffany Sherer reported that Leah Shaffer, the La Jolla CPD Program Manager, would be taking a new job. Ms. Shaffer's replacement is Heather Pollock.

d. **Old Town** – Richard Stegner reported that the Old Town CPD selected the Parking Design Group as the consultants to conduct a parking study for the district. The CPD members are working with the consultants to finalize the scope of services. The kick-off community meeting is scheduled for July 9, 2007. The cost of the study will be approximately \$24,000 paid for by a grant awarded to the Old Town Chamber of Commerce by the Business Improvement District Council.

Mr. Stegner brought up a separate question regarding city process. He asked why Traffic Engineering staff had not informed the Old Town CPD about a new curb designation in their

district. Mr. Stegner requested that any traffic requests which would alter the parking resources in the district be brought to the attention of the CPD. Sam Hasenin, Associate Traffic Engineer, stated that his department makes every effort to inform the CPDs of significant traffic requests, such as meter installations and valet designations. However, Mr. Hasenin stated that not all requests go through the CPDs because some requests are minor and would dramatically slow down the process to complete such requests.

## **7. PAB Ordinance Amendment Update**

Ms. Tintocalis reported that the PAB ordinance and the board reappointments are scheduled for a Council hearing on July 10, 2007.

## **8. Next Meeting Date and Tentative Agenda Items**

The next scheduled Parking Advisory Board meeting is July 19, 2007.

## **9. Adjournment**

The meeting was adjourned at 4:20 p.m.

Draft Prepared: 7/13/2007 mt

Final Approved:  
Motion by:  
Board Vote:

Revisions to Draft: *Double Underlined and Italic*  
Revisions Prepared: N/A