

CLASS SPECIFICATION
SAN DIEGO CITY CIVIL SERVICE COMMISSION
AIR OPERATIONS CHIEF - 1149

DEFINITION:

Under direction, to supervise and manage the San Diego Fire-Rescue Department Air Operations Division; and to perform related work.

* **EXAMPLES OF DUTIES:**

- Plans, coordinates, and supervises personnel and overall operation of the aerial firefighting, rescue, and EMS program;
- Directs and coordinates the proper movement, use, and servicing of helicopters;
- Coordinates logistics of aerial firefighting and rescue equipment and supplies;
- Develops and revises aerial firefighting and rescue techniques;
- Researches and evaluates equipment;
- Prepares and manages helicopter maintenance contracts;
- Provides training to flight and ground support personnel;
- Develops program and policy guidelines;
- Coordinates helicopter missions with other jurisdictions;
- Makes recommendations regarding helicopter capabilities;
- Initiates action for aircraft incident reports and investigations;
- Interprets and enforces applicable City and departmental regulations;
- Develops, implements and evaluates Aviation Management plans;
- Represents the division at technical symposiums;
- Prepares reports, operational budgets and analyzes expenditures.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

Two years of full-time professional experience in fire and aviation management operations such as participation in or supervision/coordination of a multi-faceted aviation program, mobilization and dispatch, equipment development and deployment, training, logistics, fire communications systems, and fire suppression and preparedness. Possession of a valid California Class C Driver License.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.