

July 1, 1999

## **CLASS SPECIFICATION**

### **SAN DIEGO CITY CIVIL SERVICE COMMISSION**

#### **ASSISTANT RESERVOIR KEEPER**

##### **DEFINITION:**

Under general supervision, to operate, maintain and safeguard a dam, or reservoir and surrounding recreational area; and to perform related work.

##### **\* EXAMPLES OF DUTIES:**

- Performs a variety of semi-skilled maintenance and repair work on boats, docks, pipelines, flumes, siphons and other lake equipment and facilities;
- Uses small power and hand tools to do semi-skilled carpentry, mechanical, plumbing, electrical and painting work;
- Assists in the development and implementation of nature walks and other interpretive programs;
- Assists in the preparation of exhibits and publication material;
- Performs general landscaping and grounds maintenance work such as plant selection, planting trees and pruning shrubbery;
- Loads and unloads equipment and materials from boats and answers questions from lake patrons;
- Checks boat and fishing permits;
- Sells hunting and boating permits;
- Weighs and identifies fish;
- Cleans and repairs boats and facilities; maintains roads and trails;
- Patrols and safeguards dam and reservoir areas against trespassers;
- Issues warnings for violation of lake rules and policies;
- Leads the work of lake personnel.

##### **MINIMUM QUALIFICATIONS:**

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

Six months of experience performing semiskilled park maintenance and enforcement of rules and regulations in the protection of a public park, forest, lake, nature recreation or historical area. Possession of a valid California Class C Driver's License.

- \* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.