CLASS SPECIFICATION
SAN DIEGO CITY CIVIL SERVICE COMMISSION

ASSISTANT WASTE WATER PLANT OPERATOR

DEFINITION:
Under general supervision, to assist in the operation of designated waste water treatment or pump station equipment on an assigned shift; and to perform related work.

DISTINGUISHING CHARACTERISTICS:
This is the sub-journey level class in the Wastewater Plant Operator series. Incumbents of this class typically serve as Assistant Plant Operators at a wastewater treatment plant or pump station while acquiring the knowledge, skills and abilities required to run a treatment plant or pump station of the size and complexity of the City’s facilities.

* EXAMPLES OF DUTIES:
At a wastewater treatment plant or pump station, assists in:
- Operating and checking the operation of equipment such as pumps, valves, and electric motors;
- Routing flow of digester gas;
- Making simple standardized tests;
- Monitoring and adjusting chemical feed systems;
- Reading meters and gauges;
- Regulating flow of raw and treated wastewater between various stages of the treatment process;
- Maintaining operating logs;
- Keeping plant equipment clean and orderly;
- Reporting malfunctioning equipment;
- Calling for assistance in the event of serious breakdowns;
- Keeping records and reports.

MINIMUM QUALIFICATIONS:
Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

Possession of a Grade I or higher Wastewater Treatment Plant Operator’s Certificate issued by the State of California Water Resources Control Board; OR successful completion of the Grade II or higher Wastewater Treatment Plant Operator Certification examination given by the State of California Water Resources Control Board, AND two years of equipment maintenance experience in a wastewater or large pump station facility.

* EXAMPLES OF DUTIES performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.