

## CLASS SPECIFICATION

### SAN DIEGO CITY CIVIL SERVICE COMMISSION

#### ASSISTANT FLEET TECHNICIAN – 1450

NOTE: Formerly Senior Motive Service Technician

#### **DEFINITION:**

Under general supervision, to perform a wide variety of servicing duties on motorcycle, automotive, light/heavy truck, construction, fire, safety, and industrial equipment; and to perform related work.

#### \* **EXAMPLES OF DUTIES:**

- Lubricates, fuels and services motive, industrial, and construction equipment;
- Makes various minor repairs, parts replacements and adjustments;
- Orders, builds, installs, inspects, repairs and replaces tires;
- Services and replaces batteries;
- Assists in heavy equipment repair;
- Drives a tow truck for field servicing operations;
- Drives and operate a fuel truck;
- Keeps service records;
- Performs preventive maintenance inspections;
- Performs daily Underground Storage Tank (UST)/Hazmat inspections and document findings;
- Prepares basic reports;
- Performs simple mathematical calculations;
- Keeps up-to-date on current enhancements in the field of Automotive Technology;
- Perform related duties

#### **MINIMUM QUALIFICATIONS:**

***Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.***

Two years of full-time motive service work; **OR** an Associate's Degree in Automotive Technology or Auto Mechanics **AND** one year of full-time motive service work; **OR** successful completion of a minimum of 600 hours of an accredited Automotive Services Training Program **AND** one year of full-time motive service work. Qualifying motive service work experience must include all of the following: tire and battery servicing, vehicle lubrication, minor vehicle repair, and general maintenance on cars, trucks, or heavy equipment. Possession of a valid California Class C Driver License. Some positions may require a California Class B Driver License with Hazardous Materials and Tank Endorsements.

- \* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.