

CLASS SPECIFICATION
SAN DIEGO CITY CIVIL SERVICE COMMISSION
ASSOCIATE PLANNER

DEFINITION:

Under direction, to perform professional planning and environmental impact analysis and research at the journey-level; to perform related work.

* **EXAMPLES OF DUTIES:**

- Collects, organizes, and analyzes the data related to planning and environmental impact problems;
- Prepares recommendations on revisions to land use, transportation, community, neighborhood, and general plans;
- Conducts research on a variety of planning problems and issues such as land use, growth management, urban design, housing, zoning, subdivision, transportation, and capital improvements;
- Analyzes proposed public land dispositions for conformance with the general plan and established community plans;
- Serves as a technical advisor to citizen planning committees;
- Conducts complex environmental impact analyses;
- Prepares final environmental impact reports;
- Evaluates environmental legislation, reports from other jurisdictions, and City policies related to environmental impact analysis;
- May supervise nonprofessional subordinates.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

A Bachelor's degree which must include a minimum of 18 semester/24 quarter units in Urban Planning, Urban Studies, Architecture, Landscape Architecture, Economics, Geography, Geographic Information Systems, Public Administration, Life Science (such as Biology, Zoology, Ecology, or Botany), Anthropology, Environmental Studies, or a closely related field; **AND** two years of professional experience in one or more of the following areas: environmental analysis, general and community planning, transportation planning, urban planning, zoning administration and enforcement, resource management, landscape architecture, architecture, or site planning. Qualifying experience which include the full range of conducting planning and zoning research and field investigations on land use issues, or analyzing and collecting data related to land use, urban design and environmental impact issues. A Master's degree in a related field may be substituted for a maximum of one year of the required experience.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.