

**CLASS SPECIFICATION**

**SAN DIEGO CITY CIVIL SERVICE COMMISSION**

**BUILDING SERVICE TECHNICIAN**

**DEFINITION:**

Under general supervision, to perform a wide variety of semiskilled building maintenance and repair tasks of greater than average difficulty; to service and regulate building equipment; to assist skilled trades personnel; and to perform related work.

**\* EXAMPLES OF DUTIES:**

- Performs minor building maintenance and repairs involving carpentry, electrical, painting, plumbing, and mechanical work;
- Assists skilled trades personnel on major or detailed craft work;
- Adjusts, lubricates, and makes minor repairs to hardware, furniture, utility carts, vacuum cleaners, and floor polishing machines;
- Inspects, adjusts, and services water coolers, office kitchen units, showers, lavatory faucets, flushometers, restroom dispensers, water pressure regulations, air conditioning apparatus, thermostats, dampers, fountain equipment, high pressure water pumps and valves, drains, sprinklers, and irrigation systems;
- Clears minor plumbing stoppages using a snake, force cup, or chemicals; removes, cuts, or replaces utility duct plugs;
- Installs utility outlets;
- Maintains simple records;
- May drive a light truck;
- Leads the work of subordinate personnel.

**MINIMUM QUALIFICATIONS:**

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

Two years of semiskilled experience in building repair and maintenance work.  
Possession of a valid California Class C Driver's License.

- \* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.