CLASSIFICATION
SAN DIEGO CITY CIVIL SERVICE COMMISSION

CAL-ID TECHNICIAN

DEFINITION:
Under general supervision, to perform specialized identification of fingerprints using the Cal-ID fingerprint classification system; and to perform related work.

EXAMPLES OF DUTIES:
- Examines and matches fingerprints from print cards with prints from various data bases in the Cal-ID system;
- Pattern types fingerprints;
- Enters and retrieves information and fingerprints from the Cal-ID system;
- Compares prints and determines points of identification;
- Analyzes characteristics of each candidate fingerprint set;
- Through the process of elimination, establishes positive identification by point-by-point comparison of minutiae within individual fingers or establishes that the subject has no prints on file;
- Sorts, photocopies, routes and files records;
- Maintains and checks logs of reports received;
- Researches and provides criminal history and wanted persons information to law enforcement officers and other authorized personnel.

MINIMUM QUALIFICATIONS:
Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

One year of clerical experience, AND satisfactory completion of the City's Police Records Clerk Phase Training Program, AND six months of experience performing specialized fingerprint matching and identification using the Cal-ID system, AND satisfactory completion of the City’s automated Cal-ID Fingerprint Identification System Phase Training Program.

EXAMPLES OF DUTIES performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.