

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

CUSTODIAN II

DEFINITION:

Under general supervision, to perform skilled custodial work at the journey-level; to patrol an assigned area; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Sweeps, scrubs, and polishes floors;
- Vacuums and removes stains from carpets;
- Dusts and polishes furniture, metalwork, and woodwork;
- Empties and cleans waste receptacles;
- Washes windows and walls;
- Cleans toilets, sinks, showers and urinals;
- Cleans lighting fixtures and replaces lamps;
- Maintains custodial supplies and equipment;
- Sets up and takes down tables and chairs;
- Assists in moving and arranging furniture;
- Reports needed building repairs;
- Guards an assigned area against vandalism, theft, and trespassers;
- May drive a light truck;
- Gives information to the public;
- Makes written and oral requests for repair services and materials.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

Six months of experience performing varied janitorial, custodial, or domestic maintenance work. Possession of a valid California Class C Driver's License is required for most positions.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.