

July 1, 1999

## CLASS SPECIFICATION

### SAN DIEGO CITY CIVIL SERVICE COMMISSION

#### ELECTRICAL INSPECTOR I

##### DEFINITION:

Under general supervision, to enforce regulations and perform specialized electrical inspection work on new structures, repair or renovation work; and to perform related work.

##### \* EXAMPLES OF DUTIES:

- Inspects multi-family residential, commercial and industrial structures for compliance to local, State, and Federal electrical codes and regulations;
- Checks and enforces field conformance to approved plans and specifications;
- Investigates complaints of code violations;
- Prepares reports;
- Maintains records;
- Prepares correction notices to property owners, tenants and contractors;
- Meets with property owners, tenants and contractors to discuss or explain specific corrections.

##### MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

Two years of experience performing electrical inspections of residential and commercial structures (an Associate of Science degree or completion of a community college certificate program in Construction Inspection or Building Construction Technology [Inspection or Electrical option] may be substituted for one year of the required experience); **OR** four years of experience performing journey-level electrical system installation and repair; **OR** successful completion of a State-accredited four or five-year Electrician Apprenticeship Program. Possession of a valid Electrical Inspector certification, and a valid California Class C Driver's License.

- \* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.