

**CLASS SPECIFICATION**

**SAN DIEGO CITY CIVIL SERVICE COMMISSION**

**FLEET TECHNICIAN - 1437**

NOTE: Formerly Equipment Mechanic

**DEFINITION:**

Under general supervision, to perform skilled mechanical repairs on motorcycle, automotive, light/heavy truck, construction, fire, safety, and industrial equipment; may act as a lead; and to perform related work.

\* **EXAMPLES OF DUTIES:**

- Performs diagnostic, preventive and corrective maintenance on City vehicles and equipment;
- Performs general repair and overhaul of various types of engines (gas, diesel, electric and alternative fuels) and all other components on a variety of equipment;
- Ensures final work product and reporting meets Quality Control Plan (QCP) standards;
- Adheres to safety regulations to ensure a safe working environment;
- Ensures compliance with all federal, state and local laws and regulations and best fleet practices related to fleet vehicles and facilities;
- Completes work orders, reviews vehicle maintenance history to ensure continuity of repairs, inputs parts and labor information for specific vehicles and/or repair orders into the Fleet Management Information System (FMIS);
- Works in a team environment and assists other team members as needed in the completion of assignments;
- Prepares new vehicles for service and decommissions vehicles as they are removed from service;
- Repairs and installs truck bodies and special mounted equipment including emergency equipment;
- Performs general and emergency repairs in the field;
- Moves vehicles and equipment using either a tow truck or trailer;
- Coordinates shop work with customer departments or divisions;
- Assists in maintaining facility inventories including parts, fuel, tools, shop equipment and facility inspections as assigned;
- Diagnoses and resolves driveability issues;
- Performs minor repairs to bodies and fenders, frame alignment, brazing, welding and machining as assigned;
- Performs related duties.

**MINIMUM QUALIFICATIONS:**

***Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.***

Successful completion of a State-accredited four-year Equipment Mechanic or Fleet Technician Apprenticeship Program; **OR** four years of full-time journey-level automotive, construction equipment, or truck mechanic work experience which must include the maintenance, diagnosis, repair, and overhaul of gas or diesel engines, differential systems, manual or automatic transmission systems, hydraulic or air brake systems, electrical or electronic systems, ignition systems, and suspension parts; **OR** a combination of the above training and experience equaling four years. Possession of a valid California Class C Driver License is required. Possession of a valid Class A or B Commercial Driver's License **AND** a current Department of Motor Vehicles Medical Certificate dated within the last two years may be required for some positions.

- \* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.