

**CLASS SPECIFICATION**

**SAN DIEGO CITY CIVIL SERVICE COMMISSION**

**GROUNDS MAINTENANCE WORKER I**

**DEFINITION:**

Under general supervision, to perform routine grounds maintenance and custodial work at assigned park and recreation facilities; and to perform related work.

**\* EXAMPLES OF DUTIES:**

- Sweeps, scrubs, oils, and polishes floors;
- Dusts and polishes furniture, metal work, and wood work;
- Washes windows and walls;
- Cleans restrooms and replenishes custodial supplies;
- Cleans lighting fixtures and replaces bulbs;
- Cleans buildings and grounds by sweeping, vacuuming, and picking up paper and other trash;
- Operates power edgers, weed cutters, electric hedge shears, vacuum sweepers;
- Operates automatic and manual irrigation systems for watering lawns and other plantings;
- Edges lawns and shrub beds;
- Removes weeds by mechanical and manual means;
- Assists in planting and removing trees and shrubs;
- Assists in loading debris and brush into light pickup trucks;
- Lays out, conditions, and marks grounds for recreational events;
- Moves and arranges furniture and recreational equipment;
- Locks and unlocks gates, windows, and doors;
- Cleans swimming pools and maintains proper water levels;
- Performs routine servicing of equipment and tools used in work;
- May drive a light pickup truck;
- Provides routine information to the public.

**MINIMUM QUALIFICATIONS:**

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

No experience or education is required. Possession of a valid California Class C Driver's License.

- \* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.