

CLASS SPECIFICATION
SAN DIEGO CITY CIVIL SERVICE COMMISSION
MARINE SAFETY CAPTAIN

DEFINITION:

Under administrative direction, to direct and administer the operation of the Lifeguard Service; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Directs and administers the Lifeguard Service;
- Reviews and determines policies as to methods of operation;
- Establishes regulations and procedures;
- Reviews and recommends changes to policies and municipal ordinances and state laws relating to the lifeguard service;
- Sets up guidelines and procedures for the training and scheduling of personnel;
- Investigates major rescue operations;
- Develops and implements staffing plans;
- Coordinates the lifeguard operation with activities of other governmental and law enforcement agencies;
- Evaluates and prepares legislative proposals;
- Prepares and monitors the budget for lifeguard services;
- Develops proposals for CIP projects;
- Writes reports and correspondence;
- Controls expenditures;
- Develops equipment replacement schedules;
- Coordinates safety programs and special aquatic activities;
- Provides liaison to the news media and other City departments, organizations and agencies;
- Meets with the public on issues and activities concerning beach and marine safety operations;
- Responds to route slips;
- Reviews the investigation of complaints and accidents;
- Conducts fact finding inquiries of internal and external incidents;
- Conducts disciplinary hearings;
- Maintains records;
- Plans and directs work assignments;
- Rates and evaluates the performance of subordinates.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

One year of experience supervising a ocean lifeguard or boating safety patrol enforcement function at a level equivalent to the City of San Diego's classification of Marine Safety Lieutenant; **OR** two years of experience supervising a ocean lifeguard or boating safety patrol enforcement function at a level equivalent to the City of San Diego's classification of Lifeguard Sergeant. Possession of a valid California Class C Driver's License.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.