

**CLASS SPECIFICATION**  
**SAN DIEGO CITY CIVIL SERVICE COMMISSION**  
**MARINE SAFETY LIEUTENANT**

**DEFINITION:**

Under direction, to supervise the activities of subordinate lifeguards within an assigned lifeguard district or boating safety unit; to handle various special projects and administrative tasks; and to perform related work.

**\* EXAMPLES OF DUTIES:**

- Plans, assigns and supervises the activities of subordinate lifeguards within an assigned lifeguard district or boating safety unit;
- Handles special administrative projects as assigned;
- Oversees all major beach, cliff, and water related rescue operations;
- Provides instructions in water safety, work methods, and procedures;
- Coordinates marine safety services with the activities of other governmental and law enforcement agencies;
- Inspects and supervises the maintenance of safety equipment, facilities, and supplies within an assigned district;
- Represents the department at various lifesaving, medical aid, and water safety programs;
- Investigates complaints and incidents;
- Interprets and explains applicable codes, ordinances, regulations, policies and procedures to the public;
- Testifies in court regarding matters of enforcement and litigation;
- Represents the department before committees and community groups;
- Prepares draft responses to route slips and other citizen inquiries;
- Represents the division and department as a media spokesperson;
- Monitors budget expenditures and prepares preliminary budget requests;
- Reviews and evaluates equipment and material needs;
- Assesses and develops training programs;
- Supervises the instruction and training in various aspects of water safety operation;
- Prepares reports and maintains records;
- Evaluates and rates the work performance of subordinates;
- Formulates and administers a program of training for lifeguard personnel.

**MINIMUM QUALIFICATIONS:**

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

One year of experience supervising an ocean lifeguard or boating safety patrol enforcement function at a level equal to the City of San Diego's classification of Lifeguard Sergeant. Possession of a valid California Class B Driver's License and a California Department of Motor Vehicles Medical Certificate dated within the last two years.

- \* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.