January 1, 2018 (Revised)

### **CLASS SPECIFICATION**

## SAN DIEGO CITY CIVIL SERVICE COMMISSION

### MARINE SAFETY LIEUTENANT - 1589

# **DEFINITION**:

Under direction, to supervise the activities of subordinate lifeguards within an assigned lifeguard district or boating safety unit; to handle various special projects and administrative tasks; and to perform related work.

# \* EXAMPLES OF DUTIES:

- Plans, assigns, and supervises the activities of subordinate lifeguards within an assigned lifeguard district on ocean or bay beaches or boating safety unit;
- Handles special administrative projects as assigned;
- Oversees all major beach, cliff, and water related rescue operations;
- Provides instructions in water safety, work methods, and procedures;
- Coordinates marine safety services with the activities of other governmental and law enforcement agencies;
- Inspects and supervises the maintenance of safety equipment, facilities, and supplies within an assigned district;
- Represents the department at various lifesaving, medical aid, and water safety programs;
- Investigates complaints and incidents;
- Interprets and explains applicable codes, ordinances, regulations, policies, and procedures to the public;
- Testifies in court regarding matters of enforcement and litigation;
- Represents the department before committees and community groups;
- Prepares draft responses to route slips and other citizen inquiries;
- Represents the division and department as a media spokesperson;
- Monitors budget expenditures and prepares preliminary budget requests;
- Reviews and evaluates equipment and material needs;
- Assesses and develops training programs;
- Supervises the instruction and training in various aspects of water safety operation;
- Prepares reports and maintains records;
- Evaluates and rates the work performance of subordinates;
- Formulates and administers a program of training for lifeguard personnel.

### **MINIMUM QUALIFICATIONS:**

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <u>https://www.governmentjobs.com/careers/sandiego/classspecs</u>.

\* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.

One year of full-time experience supervising an ocean lifeguard or boating safety patrol enforcement function at a level equal to the City of San Diego's classification of Lifeguard Sergeant. Possession of all the following valid certifications at the time of hire: Emergency Medical Technician (EMT) Certification issued by the State of California National Registry Certificate and recognized by the San Diego County Emergency Medical Services Authority (LEMSA); Cardiopulmonary Resuscitation (CPR) Certificate; and Self-Contained Underwater Breathing Apparatus (SCUBA) Certification. Possession of a valid California Class B Driver's License, AND a California Department of Motor Vehicles Medical Certificate dated within the last two years.