

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

MOTIVE SERVICE TECHNICIAN

DEFINITION:

Under general supervision, to perform a variety of servicing duties on automobiles, trucks, or construction equipment; to assist in performing minor motive equipment repair; and to perform related work.

* EXAMPLES OF DUTIES:

- Services automobiles, motorcycles, pick-up trucks, crew trucks, sanitation trucks, motor sweepers, and similar equipment;
- Operates mobile fuel trucks in and outside the yard;
- Changes and adds transmission and hydraulic fluid and oil;
- Changes fuel, oil, and air filters;
- Lubricates chassis, transmissions, and differentials;
- Checks and fills master brake cylinders;
- Performs maintenance checks on fan belts, windshield wipers, brake lights and signals, and similar equipment;
- Steam cleans, degreases, and washes automobiles, trucks, and construction equipment;
- Tests, charges, and replaces batteries and battery cables;
- Mounts and balances tires;
- Vulcanizes tubes and changes or rotates tires;
- Assists in the minor repair, replacement, and adjustment of motive equipment parts;
- Maintains automated wash rack;
- Keeps service records;
- During night shifts provides shop security;
- Obtains small parts from local suppliers as directed;
- Occasionally drives a wrecker and delivers or tows vehicles;
- Trains subordinate personnel;
- As directed, applies productivity time guidelines and other required data to work repair forms.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

One year of experience in lubricating and servicing cars, trucks, or construction equipment; **OR** an A.S. degree in Automotive Technology or Auto Mechanics; **OR** completion of an approved automotive service course of not less than 600 hours. Possession of a valid California Class C Driver's License. Some positions require a California Class B Driver's License with Hazardous Materials and Tank Endorsements within three months of hire.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.