CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

MOTIVE SERVICE TRAINEE – 1449

DEFINITION:

Under immediate supervision, in a training program, to perform the less difficult servicing duties and to assist in performing servicing duties of average difficulty on automotive equipment; and to perform related work.

* EXAMPLES OF DUTIES:

- Performs increasingly responsible servicing duties on automotive equipment in a training program;
- Steam cleans, degreases, and washes automotive and construction equipment;
- Cleans interiors and exteriors of equipment;
- Cleans shop and working areas;
- Cleans and maintains tools;
- Replaces and assists in recharging batteries;
- Assists in and services mobile fuel trucks by filling fuel tanks;
- Records readings on fuel tanks;
- Assists in and changes, vulcanizes, and repairs tubes and tires;
- Assists in and lubricates chassis, transmissions, and differentials;
- Assists in and changes oil filters;
- Changes windshield wiper blades;
- Performs servicing duties of average difficulty as assigned;
- Obtains small parts from local supply firms, as directed;
- During night shifts, provides shop security;
- As directed, applies productivity time guidelines and other required data to work repair forms.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: https://www.governmentjobs.com/careers/sandiego/classspecs.

No specific education or experience is required.

* EXAMPLES OF DUTIES performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.