

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

PUMP STATION OPERATOR TRAINEE

DEFINITION:

Under immediate supervision and continual instruction in a planned training program, to perform a variety of increasingly responsible tasks associated with the operation and maintenance of pump stations in a complex wastewater collection system; and to perform related work.

DISTINGUISHING CHARACTERISTICS:

This is the entry level classification in the Pump Station Operator series.

*** EXAMPLES OF DUTIES:**

- At major pump stations, learns to operate, inspect and clean pumps, motors, valves, mechanical screening devices, chemical feeders, filters and other related equipment;
- Learns to read, record and interpret data from meters and gauges and monitoring records, indicators and computerized monitoring systems;
- Learns to make minor adjustments on online equipment in a pump station to ensure proper operation and equipment maintenance;
- May perform minor lubrication of pump station equipment;
- Assists in the repair of pumps, motors, chemical feeders, and other related equipment;
- Keeps pump station equipment clean and orderly;
- Keeps logs and reports of operations;
- Reports malfunctioning equipment;
- Performs custodial duties in and around pump station buildings;
- Operates more complex machinery and equipment on a relief and training basis;
- Performs other related duties.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

One year of experience operating, repairing or servicing mechanical equipment such as pumps, motors, valves and related control systems; **OR** an accredited certificate in wastewater works technology, or basic mechanical repair.

* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.