

CLASS SPECIFICATION
SAN DIEGO CITY CIVIL SERVICE COMMISSION
SENIOR PLANNER - 1872

DEFINITION:

Under direction, to supervise, coordinate, and participate in a variety of urban and community planning, environmental review and assessment, zoning and subdivision administration, and related activities; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Plans, assigns, supervises, and participates in general transportation, environmental and community planning, environmental research and assessment, zoning and subdivision administration, special permit issuance, and data analysis functions;
- Reviews projects to ensure compliance with city, state, and federal regulations;
- Assists in developing standards, objectives, and work schedules for planning and environmental assessment functions and projects;
- Reviews technical analyses prepared for environmental documents and prepares documents;
- Administers resource management programs and reviews development projects for urban design related issues and develops policies and ordinances related to urban design;
- Reviews and analyzes historic preservation and transportation projects;
- Performs the more difficult planning and environmental impact research and analysis projects;
- Reviews reports, and studies completed by subordinate staff;
- Serves as an advisor and provides staff support to citizen planning committees, official boards, and other groups;
- Presents proposals and serves as a technical consultant to the City Planning Commission, City Council, and Mayor's Office on planning and environmental quality matters during public hearings;
- Explains planning, zoning, and environmental review regulations and requirements to the public and interested groups;
- Reviews and analyzes technical drawings, specifications and reports;
- Researches, reviews, and prepares ordinances and policies;
- Deals with difficult public relations problems referred by subordinates;
- Evaluates the work performance of subordinates;
- Coordinates the preparation of reports and graphic materials;
- Coordinates work with other sections of the Planning Department and with other City departments and outside agencies and staffs design review boards.

*** EXAMPLES OF DUTIES performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.**

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

A Bachelor's degree or equivalent education (i.e., minimum completed units = 120 semester/180 quarter), **AND** three years of full-time professional-level planning experience. Qualifying professional-level experience must be in at least one of the following areas: prehistoric or historic archeology; historical preservation; environmental review or analysis; resource management; landscape planning or landscape architecture; environmental, general, and community planning; transportation planning; design, redevelopment, and capital improvement projects; zoning administration and enforcement; architecture and urban design; site planning; or discretionary permit review and processing.