

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

SENIOR STABLE ATTENDANT

DEFINITION:

Under general supervision, to lead and participate in the care of horses at the San Diego Police Department's Mounted Enforcement Unit; to perform stable maintenance work and to perform related work.

*** EXAMPLES OF DUTIES:**

- Regularly leads and participates in the work of Stable Attendants;
- Feeds horses and monitors consumption according to specific instructions;
- Performs horse grooming duties such as washing, brushing, trimming and applying coat conditioners;
- Inspects and observes horses for physical and behavioral signs of illness or injury;
- Rides and exercises horses;
- Mixes and administers medications and performs minor first aid to horses according to specific instructions;
- Coordinates and inspects maintenance work performed by other City departments or contractual employees;
- Maintains inventories and performs routine maintenance and minor repair work on horse stable facilities such as cleaning stalls, repairing tack, painting and minor carpentry work;
- Performs a variety of routine grounds maintenance work;
- Orders supplies;
- Conducts tours of the stable;
- Maintains records;
- Transports horses in trucks and trailers;
- Determines work methods and assigns work;
- Trains subordinate staff.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

One year of experience caring for horses and performing semiskilled stable maintenance work. Possession of a California Class C Driver's License.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.