

July 1, 1999

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

SENIOR WATER OPERATIONS SUPERVISOR

DEFINITION:

Under direction, to plan and supervise the daily operation and maintenance of a potable water treatment plant; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Plans, assigns, and supervises employees in the operation and maintenance of large potable water treatment plants;
- Oversees the operation of filters, chemical feeders, chlorinators, chemical conveyors, and pumps;
- Ensures the proper treatment of water according to established standards;
- Periodically inspects plant machinery and equipment to determine the need for repair or maintenance;
- Coordinates the moving of heavy equipment and other parts with maintenance and operations staff;
- Ensures compliance with schedules for inspecting, servicing, lubricating, and maintaining plant equipment;
- Reviews work in progress;
- Maintains stock and requisitions material, spare parts and tools;
- Enforces safety regulations;
- Keeps records and prepares reports;
- Rates the work performance of subordinates.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

Possession of a current Grade 5 Water Treatment Operator Certificate issued by the State of California Department of Health Services.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.