

CLASS SPECIFICATION
SAN DIEGO CITY CIVIL SERVICE COMMISSION
WATER DISTRIBUTION OPERATOR TRAINEE

DEFINITION:

Under immediate supervision and continual instruction, to learn and perform a variety of increasingly responsible tasks associated with monitoring and operating a potable water distribution system, and to perform related work.

*** EXAMPLES OF DUTIES:**

- Learns to manually and via a computerized control system, open and close valves, start and stop pumps and otherwise monitor and regulate the flow and pressure of potable water through a distribution system, at a centralized monitoring station, and in the field;
- Receives training in the inspection, checking and calibration of equipment operated in the control and distribution systems;
- Takes readings from charts;
- Replaces charts, pens and ink;
- Completes daily logs;
- Receives instruction in the routine maintenance, repair, and adjustment of potable water pump station equipment;
- Reports operating problems and needed repairs in accordance with standard procedures;
- Operates radio, answers telephone and refers questions to the proper resources;
- Performs related work.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

No specific experience or education is required. Possession of a valid California Class C Driver's License.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.