

July 1, 1999

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

WATER DISTRIBUTION OPERATIONS SUPERVISOR

DEFINITION:

Under direction, to supervise staff in the monitoring and operation of equipment necessary to regulate the flow and pressure of potable water through a distribution system, and to perform related work.

*** EXAMPLES OF DUTIES:**

- Supervises and directs subordinate staff in the monitoring and operation of a potable water distribution system;
- Develops and administers a comprehensive training program for subordinate operators;
- Develops standards of performance;
- Rates and evaluates work of subordinates;
- Recommends employee discipline and recognition;
- Develops work procedures and practices for assigned unit;
- Analyzes and recommends operations, maintenance, planning, safety procedures and programs;
- Operates or supervises the operation of the computerized control system for a potable water distribution system;
- Supervises and coordinates the repair, service installation or removal of equipment in the control and distribution systems;
- Assists in preparing the unit budget.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

Two years of full-time experience as a Water Distribution Operator with the City of San Diego; **OR** two years full-time experience operating a large metropolitan potable water distribution system. Possession of a valid Grade III Water Distribution Operator certificate or equivalent issued by the American Water Works Association, or Grade III Water Treatment Operator Certificate issued by the State of California. Possession of a valid California Class C Driver's License.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.