

July 1, 1999

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

WATER OPERATIONS SUPERVISOR

DEFINITION:

Under direction, to supervise a crew responsible for the operation of a major potable water treatment plant on an assigned shift; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Assigns, instructs and supervises the work of plant operating personnel on an assigned shift at the City's Alvarado, Miramar and/or Otay potable water treatment plants;
- Makes chemical tests and adjusts feeding rates for effective water treatment;
- Reads or supervises the reading of meters and gauges;
- Records readings and makes required reports;
- Makes routine adjustments to operating equipment;
- Coordinates operation schedules with major repair requirements;
- Keeps equipment, operation and employee work records;
- Ensures adherence to plant safety procedures;
- Trains and rates the work performance of subordinates;
- Operates filtration plant when operators are not available.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

Possession of a Grade IV or higher Water Operator's Certificate issued by the State of California Department of Health Services. Possession of a valid California Class C Driver's License.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.