

**CITY OF SAN DIEGO
MINUTES OF THE MEETING OF THE
SAN DIEGO CIVIL SERVICE COMMISSION**

MINUTES

Thursday, October 1, 2015, at 1:00 p.m.
Civil Service Commission Room, Civic Center Plaza
1200 Third Avenue, Suite 300
San Diego, California 92101

- A. The regular business meeting of the Civil Service Commission was called to order by President Mattheus E. Stephens at 1:02 p.m. Also present were Vice-President Joseph R. Kloberdanz, Commissioner Maricela Amezola, and Commissioner Reverend Clyde E. Gaines.

- B. The staff was represented by Personnel Director Hadi Dehghani, Assistant Personnel Director Yajaira Gharst, and Assistant to the Director Saba Berenji. Serving as legal advisor to the Commission was Senior Deputy City Attorney Stuart H. Swett.

San Diego Civil Service Commission

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ITEMS FOR ACTION

NOTE: The Commission will immediately go into closed session at 12:00 p.m. The regular business meeting will begin at 1:00 p.m.

INTRODUCTION

1. Roll Call.

ACTION TAKEN/PENDING

Present were President Mattheus E. Stephens, Vice-President Joseph R. Kloberdanz, Commissioner Maricela Amezola, and Commissioner Reverend Clyde E. Gaines.

NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today's docket are to be taken at the time the item is heard.)

President Mattheus E. Stephens acknowledged Louis Merlin as the Personnel Department's Employee of the Quarter.

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under "Non-Agenda Public Comment."

CONSENT AGENDA (Items 2 and 3 can be approved with one motion.)

- 2. Approval of the minutes for the regular business meeting of September 3, 2015. Approved.
- 3. Leave of Absence Without Pay - In Order. Items 17 through 23. Approved.

LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION

- 4. Demetrius L. Britt, Water Systems Technician III, Public Utilities Department, for a one-year (third extension) special leave without pay ending September 15, 2016, with his name to be placed on the eligible lists for Water Systems Technician III, Grounds Maintenance Worker II, Grounds Maintenance Worker I, and Laborer.
Hire Date: December 4, 2002
Reason: Education.
Department Recommendation: Approval.
Denied.
Speaking for staff was Darren Keenaghan.
Speaking for the department was Margaret Wyatt.
- 5. Rebecca M. Cesena, Word Processing Operator, Transportation & Storm Water Department, for a one-year special leave without pay ending September 3, 2016, with her job to be saved.
Hire Date: November 27, 2002
Reason: Family care.
Department Recommendation: Modification to name on eligible list.
Approved with modification to name on eligible list.
Speaking for staff was Darren Keenaghan.
Speaking for the department was Kristy Reeser.
- 6. Robin L. King, Cashier, Public Utilities Department, for a one-year (fifth extension) special leave without pay ending August 5, 2016, with her name to be placed on the eligible lists for Cashier, Public Information Clerk, and Clerical Assistant II.
Hire Date: July 11, 1994
Reason: Maintain employment eligibility.
Department Recommendation: Approval.
Approved.
Speaking for staff was Darren Keenaghan.
Speaking was Robin L. King.

7. Micah J. Miller, Police Officer II, Police Department, for a one-year special leave without pay ending September 7, 2016, with his name to be placed on the eligible list for Police Officer II.
Hire Date: April 27, 2012
Reason: Outside employment.
Department Recommendation: Approval.

Approved.
Speaking for staff was Darren Keenaghan.
Speaking for the department was Chief Sarah Creighton.
8. Reyna C. Moreno, Payroll Specialist II, Park & Recreation Department, for a six-month (first extension) special leave without pay ending March 1, 2016, with her name to be placed on the eligible lists for Payroll Specialist II, Payroll Specialist I, Library Technician, Clerical Assistant II, and Clerical Assistant I.
Hire Date: February 23, 2011
Reason: Continued education.
Department Recommendation: Approval.

Approved.
Speaking for staff was Darren Keenaghan.
9. Angela R. Orias, Word Processing Operator, Park & Recreation Department, for a one-year (first extension) special leave without pay ending September 26, 2016, with her name to be placed on the eligible lists for Word Processing Operator, Clerical Assistant II, Clerical Assistant I, Auto Messenger I, and Library Aide.
Hire Date: February 7, 2005
Reason: Continued education.
Department Recommendation: Approval.

Approved.
Speaking for staff was Darren Keenaghan.
Speaking for the department was Rebeca Cordova.
10. Scott W. Palmer, Police Officer II, Police Department, for a one-year special leave without pay ending August 27, 2016, with his name to be placed on the eligible list for Police Officer II.
Hire Date: January 18, 2008
Reason: Outside employment.
Department Recommendation: Approval.

Approved.
Speaking for staff was Darren Keenaghan.

11. Jamar A. Phillips, Traffic Signal Technician II, Transportation & Storm Water Department, for a one-year special leave without pay ending September 6, 2016, with his name to be placed on the eligible lists for Traffic Signal Technician II, Traffic Signal Technician I, Plant Process Control Electrician, and Electrician.
Hire Date: December 3, 2012
Reason: Detained pending trial.
Department Recommendation: Approval.
- Approved.
Speaking for staff was Darren Keenaghan.
Speaking for Jamar A. Phillips was Leilani Phillips.

POLICY ITEMS – DISCUSSION

12. Approval of Exceptional Merit Increase for Kyrsten Burr-Rosenthal, Supervising Management Analyst.
- Approved.
Speaking for staff was Darren Keenaghan.
13. Approval of Exceptional Merit Increase for Jennie N. Fernandes, Customer Services Supervisor.
- Approved.
Speaking for staff was Darren Keenaghan.
14. Approval of Exceptional Merit Increase for Tara C. Lieberman, Associate Planner.
- Approved.
Speaking for staff was Darren Keenaghan.
15. Revision to Personnel Manual Index Code C-3 (Criminal Conviction).
- Approved.
Speaking for staff was Hadi Dehghani.
16. Erika S. Chavez, appealing her medical disqualification for the position of Lake Aide I.
- Denied. May reapply for future positions in one year.
Speaking for staff was David Dalager.
Speaking was Erika S. Chavez.

LEAVES OF ABSENCE WITHOUT PAY - IN ORDER

17. Ivan I. Chavez, Grounds Maintenance Worker II, Park & Recreation Department, for a four-month special leave without pay ending December 10, 2015, with his job to be saved.
Hire Date: May 10, 2011
Reason: Education.
Department Recommendation: Approval.

18. Cheryl L. Cook, Senior Management Analyst, Park & Recreation Department, for a one-year special leave without pay ending August 25, 2016, with her name to be placed on the eligible lists for Senior Management Analyst, Associate Management Analyst, Assistant Management Analyst, Administrative Aide II, Management Trainee, Administrative Aide I, Senior Clerk/Typist, and Word Processing Operator.
Hire Date: September 4, 1985
Reason: Medical.
Department Recommendation: Approval.
19. Larrie C. Ruth, Water Utility Worker, Public Utilities Department, for a one-year special leave without pay ending September 14, 2016, with his name to be placed on the eligible list for Water Utility Worker.
Hire Date: September 2, 1987
Reason: Loss of Class C Driver License.
Department Recommendation: Approval.

LEAVES OF ABSENCE WITHOUT PAY - UNCLASSIFIED

20. Martha K. Blake, Senior Planner, Development Services Department, for a leave of absence from the Classified Service effective September 12, 2015, while temporarily filling an unclassified position with her job to be saved.
21. David D. Bryant, Supervising Management Analyst, Public Utilities Department, for a leave of absence from the Classified Service effective August 10, 2015, while temporarily filling an unclassified position with his job to be saved.
22. Alexander F. Hempton, Development Project Manager II, Development Services Department, for a leave of absence from the Classified Service effective August 29, 2015, while filling an unclassified position with his name to be placed on the appropriate eligible list.

23. Katherine M. Jackson, Supervising Management Analyst (Option class: Supervising Homeland Security Coordinator), Office of Homeland Security, for a leave of absence from the Classified Service effective August 29, 2015, while filling an unclassified position with her name to be placed on the appropriate eligible list.

LEAVES OF ABSENCE WITHOUT PAY - TOTAL

Total Leave Requests	15	Family/Childcare/Maternity	01
Leave requests with job saved	02	Education/Training	04
Leave requests with name on list	09	Medical	01
Unclassified	04	Relocation	00
		Outside Employment	02
		Unclassified	04
		Other	03

CLOSED SESSION

At 12:37 p.m., the Commission met in Closed Session with the following agenda:

- I. Deliberation on disciplinary appeals pursuant to Government Code Section 54957:
- a. William Broderick – Termination reduced to suspension.

ADJOURNMENT

At 1:02 p.m. the Commission convened into open session. There being no further business, the meeting was adjourned at 1:41 p.m.

Mattheus E. Stephens, President