



# Recycle Your Old Tax Files!



**The City of San Diego  
Environmental Services Department and Allan Company  
host the seventh annual Residential Tax Files Recycling Program  
April 10-18, 2009.**

- The tax files drop-off service is FREE to City of San Diego residents only. (Limit to one banker's box equivalent per customer).
- All documents will be securely stored and shredded before being recycled.
- Only residential tax files are accepted.
- Businesses can find recycling services in the Yellow Pages, under "Business Records Destruction."
- Consult with a tax professional regarding how long tax documents are required to be kept on file.



Remember, you can also recycle bagged, shredded paper in your blue, curbside recycling bin.

For more information about recycling,  
call ESD at (858) 694-7000 or visit [sdrecyclingworks@sandiego.gov](mailto:sdrecyclingworks@sandiego.gov)

## Miramar Recycling Center

5165 Convoy, San Diego, CA 92111  
Monday – Friday: 7 a.m. - 4:30 p.m. • Saturday and Sunday: 7:30 am - 4:30 pm