

EOC Program Update

SLBE Program

I. Application Figures

- A. SLBE Application Summary (Ending April 2015) – See Attachment 1

SLBE Program Improvements

I. Council Policy 100-10

- A. Provided the Economic Development and Intergovernmental Relations (ED&IR) Committee with an informational update on Council Policy 100-10 on October 22, 2014. There were a few areas that were identified for potential improvements:

1. Increasing the bid discount percentage and maximum dollar threshold for goods & services.
2. Clarifying evaluation criteria for request for proposals (RFP) with regards to EOCP.
3. Chair Lightner indicated she wanted to discuss the possibility of including an assessment of the vendor/proposer meeting obligations with respect to Equal Employment Opportunity hiring/plans and usage of SLBE/ELBE firms on contracts for accountability.

- B. EOCP is working with Purchasing & Contracting to retrieve statistical information on goods & services procurements and is also looking at other agency best practices to return to committee with recommendations. EOCP will compile data to evaluate effectiveness of current bid discount (2%) and threshold (\$10K).

- C. EOCP is working with the City Attorney's office regarding best practices and scoring in relation to Consultant Requests for Proposals (RFPs) for Purchasing & Contracting procurement.

- D. EOCP has provided the City Attorney's office with potential updates matrix for Council Policy 100-10 to review for any potential legal challenges.

1. Council Policy 100-10 Potential Improvements – See Attachment 2

II. §22.3619 Technical Assistance

- A. EOCP staff is coordinating with Purchasing & Contracting and Public Works Department on developing technical assistance workshops for SLBE/ELBE firms. The various topics include: vendor registration, certification process, how to bid City projects (construction, goods & services, architectural & engineering), good faith effort requirements, and post award deliverables (field engineering division).

III. Diversity Works

- A. EOCP released a quarterly digital newsletter which highlights: Local businesses, CEOC news/updates, upcoming events, SLBE stats, and other diversity information on 4/17/15.

EOC Program Update

Contracting Update

I. Construction Pre-Qualification Program

- A. Public Works has indicated they are having challenges managing construction contracts where SLBE/ELBE firms are Prime Contractors. Public Works is currently reviewing the CIP pre-qualification program for potential improvements and is considering SLBE/ELBE firms complete a pre-qualification process to be eligible to bid as a Prime Contractor.
- B. Public Works has indicated they are still working on the program changes/improvements. Once they have defined the details of the program, Public works will then bring the item to CEOC for further input.

II. IT Contract

- A. IT Sourcing – EOC continues to meet with IT Department and Vendors (Atos, CGI, & Xerox) to monitor progress with subcontracting efforts.
- B. The Spring IT Outreach Event was held on April 22, 2015 with approximately 85 attendees.
- C. Next Outreach Event is tentatively scheduled for fall 2015.

Outreach Events

Completed Events:

- Prevailing Wage Ordinance (Facilities) – 4/1/15
- Prevailing Wage Ordinance (Wastewater Treatment) – 4/2/15
- Meet the Buyers – 4/17/15
- CPUC Small Business Expo – 4/21/15
- How to Do Business with the City of San Diego – 4/21/15
- Turner School of Construction Management – 4/21/15
- Information Technology (IT) Outreach Event – 4/22/15

Upcoming Events:

- **The Blue Book Network Showcase**
Thursday, April 30, 2015 1:00 PM-7:00 PM
Doubletree San Diego-Mission Valley (7450 Hazard Center Dr, San Diego, CA 92108)
- **PRISM Vendor Training Workshops**
Thursday, May 14, 2015 9:00AM, 11:00AM or 2:00PM (3 sessions offered)
Balboa Park Club, Santa Fe Room (2144 Pan American Rd W, San Diego, CA 92101)
- **Operation Opportunity – Roadmap to Contracting Success**
Wednesday, May 27, 2015 8:30 AM-3:00 PM
Sony Electronics (16535 Via Esprillo, San Diego, CA 92127)

EOC Program Update

- **North San Diego SBDC Small Business Day**
Friday, May 29, 2015 8:00 AM-3:00 PM
Town and Country Hotel (500 Hotel Cir N, San Diego, CA 92108)
- **How to Do Business with the City of San Diego**
Thursday, July 23, 2015 1:00 PM-2:30 PM
Otay Mesa-Nestor Branch Library (3003 Coronado Avenue, San Diego, CA 92154)

Upcoming Project Bid List

- PWCG – Upcoming Bid List as of 4/23/15 (Attachment 3)



EQUAL OPPORTUNITY CONTRACTING PROGRAM

SLBE Application Summary: (As of May 2015)

Attachment 1

	February	March	April	Total
Beginning Balance	18	11	7	
Received	21	27	27	75
Approved	16	27	21	64
Denied	5	2	2	9
Closed	7	2	0	9
Ending Balance	11	7	11	

Approved

New	5	12	12
Renewals	11	15	9
Total	16	27	21

Approved

Construction	4	8	5
Professional Services	5	12	7
General Services	6	7	8
Suppliers	1	0	1
Total	16	27	21

Approved	February		March		April		Total
	M	F	M	F	M	F	
African-American	0	0	2	0	0	0	2
Asian	0	0	0	1	0	1	2
Asian Pacific	0	0	0	0	1	0	1
Asian Subcontinent	0	0	3	0	0	0	3
Caucasian	9	4	12	3	12	5	45
Hispanic	1	2	3	2	0	1	9
Native American	0	0	1	0	0	0	1
Pacific-Islander	0	0	0	0	1	0	1
TOTAL	10	6	21	6	14	7	64

Denied	February		March		April		Total
	M	F	M	F	M	F	
African-American	0	0	0	0	0	0	0
Asian	1	0	0	0	0	0	1
Asian Pacific	0	0	0	0	0	0	0
Asian Subcontinent	0	0	0	0	0	0	0
Caucasian	2	1	0	2	1	1	7
Hispanic	1	0	0	0	0	0	1
Native American	0	0	0	0	0	0	0
Pacific-Islander	0	0	0	0	0	0	0
TOTAL	4	1	0	2	1	1	9

COUNCIL POLICY 100-10 POTENTIAL UPDATES

<i>Update</i>	<i>Current Practice</i>	<i>Business Case / Justification</i>	<i>Status</i>
<p>1. Goods & Services (G&S) Contracts (ITB) valued at over \$150,000:</p> <p>Increase bid discount to 5%, not to exceed a \$50,000 maximum discount</p>	<p>2% bid discount, \$10k maximum</p>	<ul style="list-style-type: none"> • Mirrors CIP construction bid discount thresholds. • Mirrors California Department of General Services (CA DGS) thresholds. • Delta from sample FY 13 & 14 P&C contract bids indicate discount could have a positive impact. 	
<p>2. Consultant Contracts</p> <p>Increase restricted competition for consultant contracts \$100,000 and below.</p>	<p>\$25,000 and below for A&E Contracts (refer to AR 25.60)</p> <p>Not indicated in CP 100-10.</p>	<ul style="list-style-type: none"> • Develop a restricted competition program for CIP A&E. • Final limit TBD. • Data from past fiscal years support targeted value. 	
<p>3. CLARIFICATION to Request for Bid and Request for Proposal Requirements – Commitment to Diversity</p> <p>Allow EOCP Program Manager, in conjunction with the Purchasing & Contracting Director/Purchasing Agent to develop requirements and establish point allocation for RFPs.</p> <p>Point allocation to be based on industry standards/practices. Points will be in addition to the 12 points for SLBE or ELBE participation levels.</p>	<p>Points not explicitly identified in this section.</p>	<ul style="list-style-type: none"> • Mirror CIP A&E point structure. • Max points will be at discretion of PM/Director and can be revised when necessary without having to revise CP 100-10. • Allow for points to be awarded based on targeted outreach under SB 1045 (Polanco) 	
<p>4. Incorporate use of waivers, on a project by project basis, for G&S projects.</p>	<p>Not in place.</p>	<ul style="list-style-type: none"> • Specialized work can make it difficult to achieve voluntary goal. • No availability of 	

COUNCIL POLICY 100-10 POTENTIAL UPDATES

<i>Update</i>	<i>Current Practice</i>	<i>Business Case / Justification</i>	<i>Status</i>
		SLBE/ELBE firms for required contract. <ul style="list-style-type: none"> • Mirror MC §22.3617 	
5. Creation of scorecard for past performance by contractors/consultants/vendors in relation to EEO contract requirements.	Not in place.	<ul style="list-style-type: none"> • Recommended by City Council. • Help incentivize usage of SLBE/ELBEs on projects with voluntary goals. • Help incentivize successful implementation of firms' EEO Plan/Program. 	
6. Update Muni Code, Article 2, Division 36: Small and Local Business Program for Public Works Contracts Codify CP 100-10	No mention of P&C G&S contracts in MC.	<ul style="list-style-type: none"> • Establish one central document where SLBE program guidelines can be found. 	

PWCG - Upcoming Bid List

Bid Number	Contract Specialist	Project Title	Subconsultant Participation Requirement	Addenda	Advertised	Bid/Proposal Opening Date/Time	License Class	Funding Source	Engineer's Estimate	Specs / Plans
K-15-1364-SLS-3-C	Eleida Felix Yackel	Sole-Source Construction Services For Crystal Pier Improvements	WAIVED	none			A	CITY	\$570,000	
S-11014	George Freiha 619-533-7449								\$570,000	
Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di Notes:										
K-15-1104-DBB-3	Clementina Giordano	Sewer Pipeline Lateral Rehabilitation "Phase I-2"	Mandatory 15.3%		3/17/2015	4/28/2015	A	City	\$3,795,000	Vol I & II
B-11030	Michael Ramirez 619-533-4111					2:00 PM			\$3,795,000	
Non-mand. Pre-Bid Meeting 4/7/2015 10:00 AM Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di Notes: State Prevailing Wages/Apprenticeship										
L-15-1282-DBB-1	Clementina Giordano	Siva & Main CR Obstruction	Voluntary Subcontractor Participation - 22.7%		4/1/2015	4/29/2015	A	City	\$99,400	Vol I & II/Plans
B-14053	Nicole Salem 619-533-5235					1:30 PM			\$99,400	
Non-mand. Pre-Bid Meeting 4/14/2015 10:00 AM Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di Notes: ELBE Firms Only/State Prevailing Wages										
K-15-5861-DBB-3-B	Damian Singleton	Mountain View Neighborhood Park - Children's Play Area Upgrades (Federal)	16% Federal Goal		3/19/2015	4/30/2015	A	Federal and State Funding	\$700,000	Volume 1, Volume 2, Plans
S-11019	Debbie Van Martin (619) 533-3482					2:00 PM			\$700,000	
Mand. Pre-Bid Meeting 4/1/2015 10:00 AM Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di Notes: CDBG Funding Through Dept of Housing No Site Visit										
K-15-6141-DBB-3	Eleida Felix Yackel	Fire Station No. 5	SLBE-ELBE: 12.9%	NA	4/1/2015	5/5/2015	B	City/ DC 3 Funds	\$7,350,000	Plans: 36907-1-D Through 36907-160-D
S-00788	Rowaida Jadan 619-533-6655					2:00 PM			\$7,350,000	
Mand. Pre-Proposal Meeting 4/14/2015 10:00 AM Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di Notes: 396 Working Days Non-mandatory Site Visit 4/14/2015 11:00 AM Los Penasquitos Canyon Preserve, 3902 Ninth Avenue, San Diego, CA 92103										
K-15-1219-DBB-1	Damian Singleton	Orange Ave & Altadena Ave CR Obstruction DS	16% Mandatory Goal		4/2/2015	5/5/2015	A	State and Federal Prevailing Wage	\$71,400	Volume 1, Volume 2, Plans
B-13072.02.01	Sheila Bose (619) 533-4698					2:00 PM			\$71,400	
Mand. Pre-Bid Meeting 4/15/2015 10:00 AM Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di Notes: No Site Visit										

Bid Number	Contract Specialist	Project Title	Subconsultant Participation Requirement	Addenda	Advertised	Bid/Proposal Opening Date/Time	License Class	Funding Source	Engineer's Estimate	Specs / Plans
K-15-6231-DBB-3 B-10178	Eleida Felix Yackel Idalmiro da Rosa 619-533-4629	MBC - Chemical System Improvements - Phase II		none	3/19/2015	5/6/2015 2:00 PM	A	CWSRF Funded Contract through the State of California	\$4,540,000 \$4,540,000	Plans: 37240-001-D through 37240-170-D
	Mand. Pre-Bid Meeting 4/8/2015 Non-mandatory Site Visit 4/8/2015	10:00 AM 1:00 PM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di Metropolitan Biosolids Center (MBC)- 5240 Convooy, San Diego, CA 92111			Notes: Contract Time: 280 Working Days				
K-15-1361-DBB-3 B-00829/B-00714/	Eleida Felix Yackel Dayue Zhang 619-533-7409	UUP Sherman Heights Street Resurfacing	MANDATORY SLBE 5.1% ELBE 10.0%	NONE	4/8/2015	5/12/2015 2:00 PM	A OR C-12	CITY	\$2,210,000 \$2,210,000	NONE
	Non-mand. Pre-Bid Meeting 4/22/2015 No Site Visit	10:00 AM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di NONE			Notes:				
K-15-6195-DBB-3 21003616	Clementina Giordano Stephanie Bracci 619-527-3445	El Cuervo Del Sur Wetlands Mitigation Project	mandatory participation 6.6%	A,B	4/7/2015	5/13/2015 2:00 PM	A or C27	City	\$890,000 \$890,000	Vol I & II/Plans
	Mand. Pre-Bid Meeting 4/21/2015	10:00 AM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di			Notes: State Prevailing Wages/Apprenticeship				
K-15-1317-JOC-3 11000322	Damian Singleton Steve Frick (619) 533-3409	JOC B15 Building Improvements for Capital Improvement Projects Only	10% Voluntary Goal - SLBE-ELBE	A,B	3/12/2015	5/13/2015 2:00 PM	B	State Prevailing Wage	\$4,500,000 \$4,500,000	Volume 1, Volume 2
	Non-mand. Pre-Bid Meeting 4/29/2015 No Site Visit	10:00 AM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di			Notes:				
K-15-1346-JOC-3 11000322	Clementina Giordano Mike Fakhoury 619-533-3894	Job Order Contract (JOC) P15 Right of Way Pipeline for Capital Improvement Projects Only	The mandatory subcontracting percentage for the Contract is 10% (inclusive of 5% for SLBE-ELBE firms) unless		4/23/2015	5/26/2015 2:00 PM	A	State Prevailing Wages Apply	\$10,000 \$20,000,000	Vol I & II
	Mand. Pre-Bid Meeting 4/29/2015	10:00 AM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di			Notes: Apprenticeship				
K-15-1370-DBB-3 B-12113/B-15114	Damian Singleton Jenny Jarrell (619) 533-5224	Sewer & AC Water Group 840	22.3% SLBE-ELBE		4/22/2015	5/27/2015 2:00 PM	A or C34	State Prevailing Wage	\$880,628 \$880,628	Volume I, Volume II, Plans
	Non-mand. Pre-Bid Meeting 5/5/2015 No Site Visit	10:00 AM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di			Notes: Phase Funded				