



**THE CITY OF SAN DIEGO
CITIZENS' EQUAL OPPORTUNITY COMMISSION
AGENDA**

We need a quorum of five (5) to conduct business. If you will not be able to attend this meeting, please call Cheryl Stadille at 619-236-6072 by 12:30 p.m., Tuesday, prior to the meeting.

**Wednesday, October 7, 2015
6:00 – 8:00 p.m.
City Administration Building
12th Floor Committee Room
202 C Street – 12th Floor
San Diego, CA 92101**

Item 1: CALL TO ORDER: ROLL CALL

Item 2: APPROVAL OF THE MEETING MINUTES OF SEPTEMBER 2, 2015 & SEPTEMBER 11, 2015

Item 3: NON AGENDA PUBLIC COMMENT (Speaker Slips Available)

Item 4: ACTION ITEMS:

Item A: Selection of Chairs for Newly Established Subcommittees

Sub Item A-1: Vote for Chair of Data Subcommittee

Sub Item A-2: Vote for Chair of Business & Political Leadership Subcommittee

Sub Item A-3: Vote for Chair of Public Outreach Subcommittee

Sub Item A-4: Vote for Chair of Ad Hoc Annual Report Subcommittee

Recommended Action: CEOC to vote for chairs for newly established subcommittees resulting from the 9/11/15 Annual Commissioner Retreat.

Item 5: DISCUSSION ITEMS:

Item A: [Follow-Up Letter to Mayor & City Council from Commission](#) addressing recommendations in [previous correspondence \(dated 3/4/15\)](#)

- Recommendation for Disparity Study to Establish Current Status of City Contracting and Guidance for Future Actions to Improve Equal Opportunity for Small Businesses
- Recommendation for Amendment of SDMC § 26.16 to Include Women and Disabled Veterans as Represented Minority Groups
- Recommendation for Improvements to Bidding & Contracting Processes
- Recommendation for Increased Staffing for the Equal Opportunity Contracting Program

Item B: Status of SDMC § 26.16 Change to Include Women and Disabled Veterans to CEOC Purview

- Item C: [Purchasing & Contracting Staffing Memorandum \(dated 7/16/15\)](#)
- Changes to Management and Reporting Structure of the Purchasing and Contracting Department
 - Process for Termination of At-Will City Employees
 - Process for Recruitment of New Purchasing & Contracting Director

- Item D: [Correspondence from the Office of the City Attorney \(dated 9/30/15\)](#)
- Changes to Purchasing & Contracting Management

- Item E: Review Summary of Goals from Retreat

- Item 6:** **PRESENTATION:**
- James Nagelvoort, Director, Public Works Department
 - [Recommended Changes to Contractor Prequalification Program](#) (Part II)

- Item 7:** **STAFF UPDATES:**
- Christian Silva, Senior Contract Compliance Officer, Equal Opportunity Contracting
 - [Equal Opportunity Contracting \(EOC\) Program Update](#)
 - SLBE Program Updates
 - CIP/Goods & Services Contracting Updates
 - Outreach Events

- Item 8:** **CHAIR ANNOUNCEMENTS**

- Item 9:** **SUBCOMMITTEE REPORTS:**
- Data
 - Public Relations
 - Bidding & Contracting

- Item 10:** **ADJOURNMENT**

Accessibility: This information will be made available in alternative formats upon request as required by the Americans with Disabilities Act (ADA) by contacting Cheryl Stadille at 619-236-6072. Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services or interpreters, require different lead times, ranging from five business days to two weeks. Please provide as much advance notice as possible in order to ensure availability. Assistive Listening Devices are available upon request.

Public Comment on an Agenda Item: If you wish to address the Commission on an item on today's agenda, please complete a speaker form (on the table near the door) and give it to the Commission's staff before the Commission hears the agenda item. You will be called at the time the item is heard.

Public Comment on Matters Not on the Agenda: You may address the Commission on any matter not listed on today's agenda. Complete a speaker form and give it to the Commission's staff. However, California's open meeting laws do not permit the Commission to discuss or take any action on the matter at today's meeting. At its discretion, the Commission may refer the matter to staff or committee.

Individual's comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.