

EOC Program Update

SLBE Program

*I. Application Figures*

- A. SLBE Application Summary (Ending May 2015) – See Attachment 1

SLBE Program Improvements

*I. Council Policy 100-10*

- A. Provided the Economic Development and Intergovernmental Relations (ED&IR) Committee with an informational update on Council Policy 100-10 on October 22, 2014. There were a few areas that were identified for potential improvements:

1. Increasing the bid discount percentage and maximum dollar threshold for goods & services.
2. Clarifying evaluation criteria for request for proposals (RFP) with regards to EOCP.
3. Chair Lightner indicated she wanted to discuss the possibility of including an assessment of the vendor/proposer meeting obligations with respect to Equal Employment Opportunity hiring/plans and usage of SLBE/ELBE firms on contracts for accountability.

- B. EOCP is working with Purchasing & Contracting to retrieve statistical information on goods & services procurements and is also looking at other agency best practices to return to committee with recommendations. EOCP will compile data to evaluate effectiveness of current bid discount (2%) and threshold (\$10K).
- C. EOCP is working with the City Attorney's office regarding best practices and scoring in relation to Consultant Requests for Proposals (RFPs) for Purchasing & Contracting procurement.
- D. EOCP has provided the City Attorney's office with potential updates matrix for Council Policy 100-10 to review for any potential legal challenges.
1. Council Policy 100-10 Potential Improvements – See Attachment 2
- E. EOCP is anticipating checking in with ED&IR in July with final recommendations in October 2015.

*II. §22.3619 Technical Assistance*

- A. EOCP staff is coordinating with Purchasing & Contracting and Public Works Department on developing technical assistance workshops for SLBE/ELBE firms. The various topics include: vendor registration, certification process, how to bid City projects (construction, goods & services, architectural & engineering), good faith effort requirements, and post award deliverables (field engineering division).

EOC Program Update

**III. Diversity Works**

- A. EOCP will release its next quarterly digital newsletter on July 2015.

Contracting Update

**I. Construction Pre-Qualification Program**

- A. Public Works has indicated they are having challenges managing construction contracts where SLBE/ELBE firms are Prime Contractors. Public Works is currently reviewing the CIP pre-qualification program for potential improvements and is considering SLBE/ELBE firms complete a pre-qualification process to be eligible to bid as a Prime Contractor.
- B. Public Works has indicated they are still working on the program changes/improvements. Once they have defined the details of the program, Public works will then bring the item to CEOC for further input.

**II. IT Contract**

- A. Next Outreach Event is tentatively scheduled for Fall 2015.

**III. Prism Vendor Training Workshops**

- A. PRISM conducted 3 vendor training sessions on May 14th with over 200 vendors in attendance.

Outreach Events

Completed Events:

- The Blue Book Network Showcase – 4/30/15
- PRISM Vendor Training Workshops – 5/14/15
- Operation Opportunity – Roadmap to Contracting Success – 5/27/15
- North San Diego SBDC Small Business Day – 5/29/15

Upcoming Events:

- **How to Do Business with the City of San Diego**  
Thursday, July 23, 2015 1:00 PM-2:30 PM  
Otay Mesa-Nestor Branch Library (3003 Coronado Avenue, San Diego, CA 92154)

Upcoming Project Bid List

- PWCG – Upcoming Bid List as of 5/21/15 (Attachment 3)



# EQUAL OPPORTUNITY CONTRACTING PROGRAM

SLBE Application Summary: (As of May 2015)

Attachment 1

	March	April	May	Total
Beginning Balance	11	7	11	
Received	27	27	45	99
Approved	27	21	30	78
Denied	2	2	2	6
Closed	2	0	3	5
Ending Balance	7	11	21	

### Approved

New	12	12	14
Renewals	15	9	16
<b>Total</b>	<b>27</b>	<b>21</b>	<b>30</b>

### Approved

Construction	8	5	8
Professional Services	12	7	5
General Services	7	8	17
Suppliers	0	1	0
<b>Total</b>	<b>27</b>	<b>21</b>	<b>30</b>

Approved	March		April		May		Total
	M	F	M	F	M	F	
African-American	2	0	0	0	2	2	6
Asian	0	1	0	1	0	0	2
Asian Pacific	0	0	1	0	0	1	2
Asian Subcontinent	3	0	0	0	1	0	4
Caucasian	12	3	12	5	10	7	49
Hispanic	3	2	0	1	5	0	11
Native American	1	0	0	0	1	0	2
Pacific-Islander	0	0	1	0	0	0	1
Other	0	0	0	0	1	0	1
<b>TOTAL</b>	<b>21</b>	<b>6</b>	<b>14</b>	<b>7</b>	<b>20</b>	<b>10</b>	<b>78</b>

Denied	March		April		May		Total
	M	F	M	F	M	F	
African-American	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Asian Pacific	0	0	0	0	0	0	0
Asian Subcontinent	0	0	0	0	0	0	0
Caucasian	0	2	1	1	1	1	6
Hispanic	0	0	0	0	0	0	0
Native American	0	0	0	0	0	0	0
Pacific-Islander	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>6</b>

## COUNCIL POLICY 100-10

### POTENTIAL UPDATES

<b><i>Update</i></b>	<b><i>Current Practice</i></b>	<b><i>Business Case / Justification</i></b>	<b><i>Status</i></b>
<p>1. Goods &amp; Services (G&amp;S) Contracts (<b>ITB</b>) valued at over \$150,000:</p> <p><b>Increase bid discount to 5%, not to exceed a \$50,000 maximum discount</b></p>	<p>2% bid discount, \$10k maximum</p>	<ul style="list-style-type: none"> <li>• Mirrors CIP construction bid discount thresholds.</li> <li>• Mirrors California Department of General Services (CA DGS) thresholds.</li> <li>• Delta from sample FY 13 &amp; 14 P&amp;C contract bids indicate discount could have a positive impact.</li> </ul>	
<p>2. Consultant Contracts</p> <p><b>Increase restricted competition for consultant contracts \$100,000 and below.</b></p>	<p>\$25,000 and below for A&amp;E Contracts (refer to AR 25.60)</p> <p>Not indicated in CP 100-10.</p>	<ul style="list-style-type: none"> <li>• Develop a restricted competition program for CIP A&amp;E.</li> <li>• Final limit TBD.</li> <li>• Data from past fiscal years support targeted value.</li> </ul>	
<p>3. CLARIFICATION to Request for Bid and Request for Proposal Requirements – Commitment to Diversity</p> <p><b>Allow EOCP Program Manager, in conjunction with the Purchasing &amp; Contracting Director/Purchasing Agent to develop requirements and establish point allocation for RFPs.</b></p> <p>Point allocation to be based on industry standards/practices. Points will be <b>in addition to</b> the 12 points for SLBE or ELBE participation levels.</p>	<p>Points not explicitly identified in this section.</p>	<ul style="list-style-type: none"> <li>• Mirror CIP A&amp;E point structure.</li> <li>• Max points will be at discretion of PM/Director and can be revised when necessary without having to revise CP 100-10.</li> <li>• Allow for points to be awarded based on targeted outreach under SB 1045 (Polanco)</li> </ul>	
<p>4. Incorporate use of waivers, on a project by project basis, for G&amp;S projects.</p>	<p>Not in place.</p>	<ul style="list-style-type: none"> <li>• Specialized work can make it difficult to achieve voluntary goal.</li> <li>• No availability of</li> </ul>	

## COUNCIL POLICY 100-10 POTENTIAL UPDATES

<b><i>Update</i></b>	<b><i>Current Practice</i></b>	<b><i>Business Case / Justification</i></b>	<b><i>Status</i></b>
		SLBE/ELBE firms for required contract. <ul style="list-style-type: none"> <li>• Mirror MC §22.3617</li> </ul>	
5. Creation of scorecard for past performance by contractors/consultants/vendors in relation to EEO contract requirements.	Not in place.	<ul style="list-style-type: none"> <li>• Recommended by City Council.</li> <li>• Help incentivize usage of SLBE/ELBEs on projects with voluntary goals.</li> <li>• Help incentivize successful implementation of firms' EEO Plan/Program.</li> </ul>	
6. Update Muni Code, Article 2, Division 36: Small and Local Business Program for Public Works Contracts  <b>Codify CP 100-10</b>	No mention of P&C G&S contracts in MC.	<ul style="list-style-type: none"> <li>• Establish one central document where SLBE program guidelines can be found.</li> </ul>	

## PWCG - Upcoming Bid List

Bid Number	Contract Specialist	Subconsultant Participation Requirement	Bid/Proposal Opening Date/Time	License Class	Funding Source	Engineer's Estimate	Specs / Plans	
WBS / IO	Project Manager	Project Title	Addenda	Advertised				
K-15-1346-JOC-3 11000322	Clementina Giordano Mike Fakhoury 619-533-3894	Job Order Contract (JOC) P15 Right of Way Pipeline for Capital Improvement Projects Only	The mandatory subcontracting percentage for the Contract is 10% (inclusive of 5% for SLBE-ELBE firms) unless	A	4/23/2015	5/26/2015 2:00 PM	A State Prevailing Wages Apply \$10,000 \$20,000,000	Vol I & II
	Mand. Pre-Bid Meeting	4/29/2015	10:00 AM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di	Notes:	Apprenticeship		
K-15-1370-DBB-3 B-12113/B-15114	Damian Singleton Jenny Jarrell (619) 533-5224	Sewer & AC Water Group 840	22.3% SLBE-ELBE		4/22/2015	5/27/2015 2:00 PM	A or C34 State Prevailing Wage \$880,628 \$880,628	Volume I, Volume II, Plans
	Non-mand. Pre-Bid Meeting	5/5/2015	10:00 AM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di	Notes:	Phase Funded		
K-15-1326-DBB-3 B-11077.02.01	Damian Singleton Francis Marques (619) 235-1966	Sewer Group 767A	26.4% SLBE-ELBE	A	4/28/2015	5/28/2015	A or C34 or C42 State Prevailing Wage \$4,180,000 \$4,180,000	Volume 1, Volume 2, Plans
	Non-mand. Pre-Bid Meeting	5/12/2015		Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di	Notes:	Phase Funding		
K-15-1355-MAC-3 B-15080	Clementina Giordano Liborio Ruiz 619-533-5229	Sorrento Mesa Recycled Water Pipeline	Design Services - 13.8 % / Construction Services - 26.3 % Services		4/29/2015	6/2/2015 12:00 PM	A State Prevailing Wages Apply \$2,660,000 \$2,660,000	RFP (Volume I & II)
	Mand. Pre-Proposal Meeting	5/13/2015	10:00 AM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di	Notes:	Phased - Funding, Mandatory Use of Apprentices		
K-15-6231-DBB-3 B-10178	Eleida Felix Yackel Idalmiro da Rosa 619-533-4629	MBC - Chemical System Improvements - Phase II		A, B, C	3/19/2015	6/9/2015 2:00 PM	A CWSRF Funded Contract through the State of California \$4,540,000 \$4,540,000	Plans: 37240- 001-D through 37240-170-D
	Mand. Pre-Bid Meeting	4/8/2015	10:00 AM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di	Notes:	Contract Time: 280 Working Days		
	Non-mandatory Site Visit	4/8/2015	1:00 PM	Metropolitan Biosolids Center (MBC)- 5240 Convoy, San Diego, CA 92111				
K-15-1354-DBB-3 S-00921	Damian Singleton Alex Sleiman (619) 533-4618	Cherokee Avenue Improvements	53.9% SLBE-ELBE		5/13/2015	6/10/2015 2:00 PM	A State Prevailing Wage \$943,183 \$943,183	Volume 1, Volume 2, Plans
	Non-mand. Pre-Bid Meeting	5/21/2015	10:00 AM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di	Notes:			

Bid Number	Contract Specialist	Project Title	Subconsultant Participation Requirement	Addenda	Advertised	Bid/Proposal Opening Date/Time	License Class	Funding Source	Engineer's Estimate	Specs / Plans
K-15-6289-DBB-3 B-00399	Eleida Felix Yackel Maryam Liaghat 619-533-5192	Sewer Group 798	15.3% Mandatory	none	5/13/2015	6/16/2015 2:00 PM	Class A	City	\$1,585,000 \$1,585,000	Vol I & II
		Mand. Pre-Proposal Meeting No Site Visit	5/26/2015	10:00 AM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di		Notes:			
L-15-1360-DBB-2 B-13177	Eleida Felix Yackel Casey Crown 619-533-5485	Citywide Manhole Improvements	15.3% VOLUNTARY	none	5/20/2015	6/17/2015 1:30 PM	A OR C-34	CITY	\$403,000 \$403,000	NONE
		Non-mand. Pre-Bid Meeting No Site Visit	5/28/2015	10:00 AM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di		Notes:			
K-15-5990-DBB-2 21003085	Eleida Felix Yackel Chris Gascon 619-527-7411	South Chollas Wash Replacement	Mandatory participation 15.5%		5/20/2015	6/25/2015 2:00 PM	A	State Prevailing Wages Apply	\$443,000 \$443,000	Volume I & II
		Non-mand. Pre-Bid Meeting	6/3/2015	10:00 AM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di		Notes: Apprenticeship			
K-15-1226-DBB-3 S-00864	Eleida Felix Yackel Jayna Straughn 619-533-5216	Streamview Drive Improvements (Lynn/Michael Street to Gayle Street)	Mandatory 33.4%: SLBE 10.8% ELBE 22.6%	NONE	6/3/2015	6/30/2015 2:00 PM	A	City / Transnet Funded Contract Through the State of	\$2,440,000 \$2,440,000	Plans: 19905-01-D through 19905-29-D inclusive
		Non-mand. Pre-Bid Meeting No Site Visit	5/11/2015	10:00 AM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di		Notes:			
K-15-1316-DBB-3 S-00863	Clementina Giordano Alex Sleiman 619-533-4618	Seismic Retrofit and Rehabilitaion of Georgia Street Bridge over University Avenue (FEDERAL/HIGHWAY BRIDGE PROGRAM-	DBE Percentage 5.9%		5/21/2015	6/30/2015 2:00 PM	A	FEDERAL/HIGHWAY BRIDGE PROGRAM-TRANSNET	\$6,692,000 \$6,692,000	Vol I & II/Plans
		Mand. Pre-Bid Meeting Non-mandatory Site Visit	6/2/2015 6/2/2015	10:00 AM 11:15 AM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di Georgia St. at University Avenue		Notes: State Prevailing Wages/Apprenticeship			
K-15-1227-DBB-3 B-11010	Clementina Giordano Jihad Sleiman 619-533-7532	Brown Field (SDM) Airport Runway 8L/26R Rehab(FEDERAL/HIGHWAY BRIDGE PROGRAM-TRANSNET)	DBE Percentage 13.0%		5/28/2015	7/9/2015 2:00 PM	A	FEDERAL/HIGHWAY BRIDGE PROGRAM-TRANSNET	\$3,625,000 \$3,625,000	Vol I&II/Plans
		Mand. Pre-Bid Meeting Non-mandatory Site Visit	6/10/2015 6/10/2015	10:00 AM 1:30 PM	Public Works Contracting Group, Executive Complex, 1010 Second Avenue Suite 1400, San Di 1424 Continental St, San Diego, CA		Notes: State Prevailing Wages Apply/Apprenticeship			