



THE CITY OF SAN DIEGO
CITIZENS' EQUAL OPPORTUNITY COMMISSION
DATA SUBCOMMITTEE
MINUTES

Tuesday, July 2, 2015
8:00 a.m. – 8:45 a.m.
Telephonic - (619) 533-5646

- ITEM 1: CALL TO ORDER: ROLL CALL
Chair: Kristine M. Custodio, ACP - Present
Committee Members:
Commissioner Dan Ortiz - Absent
Commissioner Cynthia Suero-Gabler - Present
- ITEM 2: APPROVAL OF: Today's Agenda and Any Deletions/Additions
- ITEM 3: DISCUSSION ITEMS:
- Recap Goals/Objective
 - Objective: To obtain information from various City departments that inform this subcommittee and the CEOC to make good decisions
 - Goals:
 1. Identify key stakeholders (point of contact of various City Departments) who are in control data that is important to this subcommittee and CEOC (ie. EOC and Personnel)
 2. To request and receive various data that is important to this subcommittee and CEOC available within 30 days of such request
 3. Establish a baseline for SLBE and ELBE certified vendors statistics
 4. To determine whether a disparity study is needed
 - New Commissioners/Data Subcommittee Members
 - Determine if any new commissioners are interested in joining the Data Subcommittee

ACTION ITEM: Request Mayor's office to appoint additional Commissioners
 - Request formal written response to 3/24/15 Meeting with Marshall Anderson, Policy Advisor to Mayor Faulconer to include following requests:
 - City of San Diego Disparity Study using BBC-prepared 2014 SANDAG Disparity Study
 - B&C Subcommittee Request: Change in Municipal Code to include women and disabled veterans

ACTION ITEM: KC - follow up with Mayor's office re 3/24/15 meeting and written response

- Budget & Efficiency Council Committee
 - Determine meeting schedule and EOP attendance at meetings
ACTION ITEM: Work with B&C Subcommittee to determine Commissioner attendance and reporting
- CEOC Quarterly Reports
 - Recommended to submit cover summary page attaching EOC monthly reports as information reports to City Council
 - Summary should include high-level bullet point summary from each sub-committee chair on current issues
ACTION ITEM: Work with B&C Subcommittee to determine reporting schedule and submission to the Budget & Efficiency Committee
- Department of Public Works
 - Request periodic in-person reports from James Nagelvoort
ACTION ITEM: Request follow-up meeting/presentation from James Nagelvoort re increased contract limit(s), oversight and reporting
- Goods & Services
 - Statistics re estimated \$900mm budget needed (determine percentage attributed to inventory/goods versus services)
 - Request PRISM & SAP demo
ACTION ITEM: KC to request agenda item re 7/16/15 Memo from Ron Villa - COMPLETED

- ITEM 4: ACTION ITEMS:
CSG – will be brainstorming on ideas for data acquisition from departments and draft proposed outline
ALL - propose report to Council regarding timeline of data request(s) and response(s) and work on a CEOC calendar of action items
- ITEM 5: CHAIR ANNOUNCEMENTS:
- ITEM 6: COMMITTEE MEMBER ANNOUNCEMENTS:
- ITEM 7: Next Meeting: Tuesday, August 18, 2015, from 8:00 a.m. to 8:45 a.m.