



THE CITY OF SAN DIEGO

**CITIZENS' EQUAL OPPORTUNITY COMMISSION
REGULAR BUSINESS MEETING**

MINUTES

Wednesday, February 04, 2009

6:00 p.m.

City Administration Building

Council Committee Room

202 C Street – 12th Floor

San Diego, CA 92101

ATTENDANCE: Commissioners:
Debbie Day, Eileen Chaske, Daniel Salas, Sarah Young,
Maurice Wilson, Alden Salcedo

MAYOR'S STAFF: Sanna Singer-City Attorney, Deborah Fischle-Faulk-City
Administration Department Director, Hildred Pepper –
Director P & C, Beryl Rayford-EOC Program Manager,
Terrell Breaux-EOC Supervisor, Ramone Lewis-EOC Sr.
Management Analyst, Laura Davis-EOC WPO

PUBLIC SPEAKERS:

Item 1: CALL TO ORDER

The meeting was called to order at 6:11 p.m. by Chairperson Dan Salas

Item 2: ELECTION of Chairman Pro Tem

MOTION: For Dan Salas to chair the meeting.

VOTE: PASSED (Yea-6; Nay-0)

Mr. Salas announced the Mayoral appointment of Rebecca Llewellyn.

Item 3: APPROVAL OF January 7, 2009 MINUTES & TODAY'S AGENDA:

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MOTION: To approve the January 7, 2009 Minutes

Made by: Debbie Day

Second by: Eileen Chaske

VOTE: PASSED (Yea- 6; Nay-0)

Item 4: PUBLIC COMMENT

ACTION: None

Item 5: ACTION ITEMS: Election of Vice Chair

ACTION CONTINUED. Pending presence of more Commissioners and based on the By-laws stating this to happen after February 15.

Item 6: STAFF REPORT:

- Hildred Pepper – Director of P & C: Vendor Registration System

A PowerPoint handout was provided, dated February 4, 2009, to the Commission and referred to by during his presentation of the Vendor Registration system.

Mr. Pepper Stated:

Research was done on other systems and determination was made the current system meets department needs. This system was designed for use by the public in identifying contractors in specific trades.

Upon the request of Commissioner Salas, a report will be provided to Commissioners that identifies the various vendor services each registered contractor provides. Also, by the request of Commissioner Chaske, the report will also be separated by ethnic category. Mr. Pepper stated he will provide such at a later time.

Mr. Pepper addressed concerns:

Upon request by Commissioner Young that "Disabled" be a category listed in the registration system. However; "Disabled" is not currently a category recognized by the City, pending decision by Mayor's office.

Mr. Pepper will:

Follow up with the Commission, upon request of Commissioner Day, as to whether or not currently sub's have the ability to find out when Primes have been paid.

Deborah Fischle-Faulk informed:

Commissioners the new system is being designed for not only construction contractor payment activity status, but additionally vender and consultant activity as well.

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Ms. Fischle-Faulk further informed Commissioner Wilson that the department can give a demonstration of the new system once an identified software program has performance history.

STAFF REPORT:

- James Nagelvoort – Deputy Director of Project Implementation In Technical Service: SCOPe Goals. PowerPoint handouts provided.

Commissioner Day requested:

A report in 3 months on how the new SCOP goal system is working and what the outcome is. Deborah Fischle-Faulk agreed to provide such.

Deborah Fischle-Faulk provided:

Commissioners with a binder on requested departmental information.

STAFF REPORT:

- Beryl Rayford – EOC Program Manager: Staff Update.

Commissioner Wilson requested:

A survey be given to each February 5, 2009 EXPO participant to better determine the needs of the contracting community and perceived outcome of the Expo.

Item 7: CITY ATTORNEY REPORT:

Deputy City Attorney Sanna Singer provided: A brief synopsis of the Crosen Decision to the Commissioners.

Item 8: CHAIR'S REPORT:

Commissioner Salas provided:

- a) The CEOC Commission By-Laws, dated Feb. 4, 2004 drafted by past EOC Deputy Director, Stacey Stevenson. He desires an attempt be made by the Commission to recreate the final version of by-laws based on his findings.
- b) An example of a past SCOP report provided.
- c) An example of the 2004 Mayoral report prepared by the Commission.

Commissioner Young mentioned:

Job-ToberFest; a job-hunting fair for the disabled community. The target was 1000 attendees whose goal was met by noon the day of the event.

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A planning session can be scheduled in the near future, once a facilitator is identified.

Item 9: ADJOURNMENT:

MOTION: Motion to adjourn at 7:38 pm.
Made by: Chairman Salas