



THE CITY OF SAN DIEGO

CITIZENS' EQUAL OPPORTUNITY COMMISSION

MINUTES

**Wednesday, April 2nd, 2014
6:00 p.m. – 8:00 p.m.
City Administration Building
12th Floor Committee Room
202 C Street – 12th Floor
San Diego, CA 92101**

CALL TO ORDER: 6:11 p.m.

ROLL CALL:

Jon Cloud	Monte Jones	Rafael Perez
Stampp Corbin, Chair	Kim Mettler	Greg Torwick, Vice Chair
Lan Jefferson	Dan Ortiz	

EXCUSED:

Laura Warner
Kristine Custodio

STAFF & GUESTS:

Henry Foster, Program Manager, Equal Opportunity Contracting, Purchasing Department
Denise Sandoval, Executive Assistant, City of San Diego
Darren Greenhalgh, Deputy Director, Public Works
Judy Von Kalinowski, Director, Human Resources
Darrin Schwabe, Human Resources Officer, Human Resources
Carmel Honeycut, President, Black Employees Association, San Diego Chapter

APPROVAL OF: Today's Agenda, and Meeting Minutes March 5th, 2014
Minutes approved unanimously (6/0)

NON AGENDA PUBLIC COMMENT:

STAFF UPDATES:

- Parking Stamps – Commissioners reminded to take parking stamps

- Darren Greenhalgh – Shared SLBE quarterly meeting overview

• Increase restricted competition for consultants	• Planet Bids for SLBE/ELBE
• Provide a list of potential consulting opportunities	• Provide match making events
• Provide sub-consulting ideas	• Timely payments to sub-consultants
• Direct payment to sub-contractors and sub-consultants	

PRESENTATION: HUMAN RESOURCES DEPARTMENT

- Judy Von Kalinowski, Director, Human Resources
- Darrin Schwabe, Human Resources Officer
 - Discussed the “Unclassified” Hiring Process
 - Direct Appointment Police Chief’s Hiring Process
 - Commission requested statistics of Direct Appointments and Diversity percentages of the Direct Appointees (*Charter Section 29*)
- Carmel Honeycut, President, Black Employee’s Association, San Diego Chapter
 - Racial and Discriminatory Practices in the City of San Diego

DISCUSSION ITEMS:

- Commissioner Ortiz - Participate in Cultural Events
 - Chair Corbin encouraged participation and requested that the Commissioners report back to the Commission if they do attend a function or event.
- ***May Retreat Date – Friday, May 9th, 2014 - 9 am to 1pm – Save the Date.***
 - Lan Jefferson to work with Staff on Agenda and Location.

ACTION ITEMS: (Motions Needed)

- Letter to Mayor Faulconer and City Council (Drafts)
 - Staff will send letter for edits and review to the Commission and return the letter (with changes) to Deputy City Attorney
- Deputy City Attorney informed that the Municipal Code needs to be updated prior to bylaw changes. A sponsoring department (in this case, Purchasing Department) must then start the e1472 process for Council approval.
- Bylaws Review - Municipal code sections provided as requested – (*Tabled pending Muni. Code change*).
- CIP Streamlining Contracting Process (*and supporting documents*)
 - Public Works Staff requested that City Council approve increasing the Mayor’s signatory threshold for Job Order Contract (JOC). This would allow the contracting process to proceed without having to go to Council for each Task Order, doing this would cut approximately 3-6 months off of the waiting period.
- Commissioner Warner’s August Meeting Minutes Amendments (***Tabled***)

CHAIR ANNOUNCEMENTS:

COMMISSIONER ANNOUNCEMENTS:

ADJOURNMENT: 8:25 P.M.