

## CITIZENS' EQUAL OPPORTUNITY COMMISSION

MINUTES
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MEETING DATE: Wednesday, August 6, 2008  
TIME: 6:00 P.M.  
PLACE: City Administration Building  
202 C Street, 12<sup>th</sup> Floor Committee Room  
San Diego, CA 92101

**ATTENDANCE:** Commissioners:  
Sarah Young, Debbie Day, Jonathan Schneeweiss, Eileen Chaske,  
Bradford Barnum, Daniel Salas.

Outside Agencies: Emily Yanushka- San Diego County Water  
Authority

**MAYOR'S STAFF:** Sanna Singer-City Attorney, Hildred Pepper-Director of P &C, Beryl  
Rayford-Program Manager EOC, Terrell Breaux- P&C, Ramone  
Lewis-EOC, Laura Davis-EOC.

**Item 1. CALL TO ORDER:**

The meeting was called to order at 6:15 p.m. by Chairman Dan Salas

**Item 2. APPROVAL OF July 2, 2008 MINUTES & TODAY'S AGENDA:**

**MOTION:** To approve the July 2, 2008 Minutes

Made by: Brad Barnum  
Second by: Jonathan Schneeweiss

**VOTE:** **PASSED-** (Yea-6; Nay-0)

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**Item 3. PUBLIC COMMENT: NONE**

**Item 4. ACTION ITEMS:**

**Discussion re: addition of LGBT and Disabled categories on Vendor Registration Form and re; potential inclusion of such categories in Scope Process.**

Commissioner Young Submitted:

A handout regarding the 2000 U.S. Census statistics on Disabled Citizens and mentioned her desire to be included on City Forms as "Disabled" rather than categorized as "Other".

Commissioner Schneeweiss Requested:

To have two categories, "LGBT and Disabled", added to the Vendor Registration Form.

**MOTION:** That the Citizen Equal Opportunity Commission recommend to the Mayor and Staff the ability for business owners to register on the Vendor Registration Form as a LGBT- or Disabled Enterprise.

Made by: Jonathan Schneeweiss  
Second by: Dr. Sarah Young

**VOTE: PASSED-** (Yea-6; Nay-0)

**MOTION:** To distinguish Disabled Enterprise from Disadvantaged Enterprise on the Vendor Registration Form.

Made by: Dr. Sarah Young  
Second by: Eileen Chaske

**VOTE: PASSED-** (Yea-6; Nay-0)

Hildred Peppers agreed:

To provide updated contractor and Vendor registration forms to include:

1. Disabled Persons
2. LGBT
3. Combination to include Disabled Persons and LGBT.

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City Attorney Singer mentioned:

The availability of the California Department of Transportation's definition of DBE and provided a handout to the Commissioners entitled "California Unified Certification Program (UCP)".

Chairman Salas requested:

To have included on future agendas the item for discussion of DBE definitions.

**Item 5: DISCUSSION ITEMS:**

Beryl Rayford presented:

Staff report dated July 9, 2008", originally presented to PS&NS, on statistics between July 2007 – March 2008, of City construction contracts awarded to DBE's.

Beryl Rayford agreed:

To email the Power Point presentation of tonight's report to Commissioners.

Hildred Pepper agreed:

To email the Commissioners the summary of consultant and vendor bid tabulations as received by Commissioner Day upon the request by Chairman Salas and upon receipt of the email addresses.

Commissioner Barnum summarized his concerns on the following issues:

1. SCOP Program document due dates
2. The number of bidders that are required to submit SCOPe outreach documentation
3. Direct payment to subs

Commissioner Day inquired:

On the frequency of the apparent 3-low bidders being failing SCOP and being considered non-responsive. She further inquired if EOC is now taking over the City's Minor Construction Program.

**CEOC lost quorum at:**

7:23 pm Commissioner Schneeweiss departed the meeting.

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Chairman Salas requested:

Better statistics on the "not indicated" category. He mentioned maybe having conversations regarding how the City can better approach reporting on the "not indicated" category.

Commissioner Day requested:

Information on who is bidding City Construction jobs and to further be able to examine why some contractors are not bidding. She expressed the results of such an analysis could help the Commission better evaluate whether there is an actual exclusion to any particular group in Contracting.

Hildred Pepper agreed:

To provide tabulation to Commissioners that contains ethnicity information on all bidders. Mr. Pepper requests the E-mail addresses of each Commissioner to disseminate this information.

**Item 6: CITY ATTORNEY REPORT:**

**NO ACTION**

**Item 7: CHAIRS REPORT:**

**NO ACTION**

Commissioner Young announced:

A Job Fair for the Disabled Community that is being held in the near future (October 2008). She expressed her desire that CEOC be a supporter of this event.

**Item 8: ADJOURNMENT:**

**MOTION:** To adjourn the meeting at 7:50 p.m.

Made by: Dan Salas

**VOTE: PASSED-** (Yea-5; Nay-0)